



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Konkan Gyanpeeth Rahul Dharkar College of Pharmacy
• Name of the Head of the institution	Dr. Mohan Kale
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02148220315
• Mobile No:	9970070563
• Registered e-mail	p.kgrdcp@gmail.com
• Alternate e-mail	kalemkpharm@gmail.com
• Address	Konkan Gyanpeeth Shaikshnik Sankul, Dahivali -Parade Vengaon Road, PostTiware, Tal: Karjat, Dist Raigad 410201 (Maharashtra) India
• City/Town	KARJAT
• State/UT	MAHARASHTRA
• Pin Code	410201
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education

• Location	Rural												
• Financial Status	Self-financing												
• Name of the Affiliating University	University of Mumbai												
• Name of the IQAC Coordinator	Dr. Bharat Tekade												
• Phone No.	9423487078												
• Alternate phone No.	9423487078												
• Mobile	+9194234870478												
• IQAC e-mail address	iqackgpharmacy2019@gmail.com												
• Alternate e-mail address	p.kgrdcp@gmail.com												
3.Website address (Web link of the AQAR (Previous Academic Year)	https://kgrdcp.com/wp-content/uploads/2021/09/AQAR-19-20.pdf												
4.Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	https://kgrdcp.com/wp-content/uploads/2021/11/Academic-Calender-20-21-1update_.pdf												
5.Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2.29</td> <td>2020</td> <td>11/03/2020</td> <td>10/03/2025</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.29	2020	11/03/2020	10/03/2025	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	B	2.29	2020	11/03/2020	10/03/2025								
6.Date of Establishment of IQAC	13/12/2017												
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,													
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>00</td> </tr> </tbody> </table>	Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	NIL	NIL	NIL	NIL	00			
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount									
NIL	NIL	NIL	NIL	00									
8.Whether composition of IQAC as per latest NAAC guidelines	Yes												

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Career Guidance for Higher Education		
Faculty Development Program onImportance of Innovation and Research culture to inculcate start up and entrepreneurship		
Faculty Development Program on Innovation, startup and entrepreneurship development in pharmaceutical sciences		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Career Guidance</p>	<p style="text-align: center;">Carrier Guidance on heigher studies as well as the job oprtunities in the filed were conveyed to the students which will be helpful to choose the right course and job to progrsss i their life.</p>
<p style="text-align: center;">Faculty Development Program onImportance of Innovation and Research culture to inculcate start up and entrepreneurship</p>	<p style="text-align: center;">AICTE sponsored Faculty development program was organized to inculcate the research and innovation culture in the institute. Through this FDP the faculty of different institutes were aware with the significance of research and innovation in start up and entrepreneurship.</p>
<p style="text-align: center;">Faculty Development Program on Innovation, startup and entrepreneurship development in pharmaceutical sciences</p>	<p style="text-align: center;">AICTE sponsored Faculty development program was organized to encourage the entrepreneurship in pharmaceutical sciences and how innovation and research significant role in the entrepreneurship development.</p>
<p style="text-align: center;">Women Empowerment Summit</p>	<p style="text-align: center;">Women Empowerment Summit to acknowledge the equality of woman in modern world. In tgis progeram ,the health related issues were adressed by the Speakers which will be helpful for the womans to maintain the health.</p>
<p>13.Whether the AQAR was placed before statutory body?</p>	<p style="text-align: center;">Yes</p>
<ul style="list-style-type: none"> • Name of the statutory body 	

Name	Date of meeting(s)
Governing Body	30/11/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	12/02/2020

15. Multidisciplinary / interdisciplinary

To promote interdisciplinary learning, the institute encourages the faculty members and students to involve in the research activities between the departments. The research activities impart the quality of institute which already proved by well reputed publications. the minor projects are contineued with incolvelment of students and the different departments of college which gives multidisciplinary learning to the students.

16. Academic bank of credits (ABC):

NA

17. Skill development:

The institute vision is to create competent Pharmacy professional through quality education to Serve Humanity through Excellence in Pharmacy Education and Research which provides highly proficient technical education and knowledge to inculcate in our students good human values and provide them oppportunities to realize their potential to the fullest. With a tradition of imparting quality education, institute is actively engaged in its mission of extending the frontiers of education beyond simple classroom teaching. The institute is affiliated to University of Mumbai and follows the curriculum specified by them. The course structure of the curriculum directly or indirectly fulfills the needs of the community and develops the professional skills; enhances the thrust in research or emerging areas and creativity in students. The faculty members of our institute are on toes to interact with industry, research bodies and civil society.

The institute conducts various skill oriented programs to help the students in discovering self potential and develop their hidden capabilities and also help students in deciding career option after completion of their graduation. Soft skill enhancement courses and computer literacy for the students are helpful for multi skill development including professional skills and competencies.

Workshops, seminars and guest lecturers with eminent experts as invited speakers are regularly held to keep the students abreast of the recent developments in pharmacy profession and to upgrade their knowledge. Anti-ragging committee, grievance redressal cell, training and placement cell and mentoring, all work integrated for the betterment of the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NA

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The vision and mission of institute emphasizes on continuous implementation and updating of knowledge and technical skill of students to serve society and improve the quality of life. Programme outcomes(POs), Programme specific outcomes (PSOs), Course outcomes (COs) and Programme Educational Objectives (PEOs) have been defined by every departments in lined with vision and mission statement. Vision, Mission, PEOs, POs and PSOs are disseminated on college website, at prominent places , ID cards , laboratory journal, and course files of teacher. The course outcomes are defined by the academic committee using keywords of learning level as per guidelines given in Bloom Taxonomy. POs and COs are discussed by faculty members in classrooms during introductory lecture of respective subjects/course.

20.Distance education/online education:

NA

Extended Profile

1.Programme

1.1 1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 406

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **114**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **63**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **22**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **04**

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	1
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	406
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	114
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	63
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	22
File Description	Documents
Data Template	View File

3.2	04
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	09
Total number of Classrooms and Seminar halls	
4.2	10022000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	80
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

KGRDCP&RI has a well-organized system for curriculum delivery and documentation. Academic planning is done before the start of the academic year and every department contributes to the preparation of the academic calendar. All the departments are involved in scheduling academic, co-curricular and extracurricular events to enrich the learning process. Teachers also assured that 100% syllabus is covered. The syllabus, exam timetable and results are uploaded on the website to familiarize students and wards about the curriculum. Tutorials, extra classes are conducted for slow learners. Advance learners are motivated and encouraged to participate in various competitions. Every classroom is well equipped with an LCD projector, and blackboards we also have digital smart board systems. The use of audio-visual aids and ICT tools, student presentations, group discussions in the classroom enriches the learning experience. As academic scheduled for 2020-2021 is online mode teachers have conducted a lecture on the Microsoft team and google meet. For academic record purposes, we

used google sheets. Every department adopts various innovative methods to facilitate the process of teaching and learning. The institution has a well-maintained library, with the latest books required for curriculum delivery coordinated by teachers and librarians. Mentors continuously interact with the mentee and provide assistance to tackle their problems encountered during learning. Our teachers are a part of the university. The institution encourages all teachers to attend the workshop, FDP programmes to update themselves. The academic monitoring committee conducts a mid-term review on teaching and other activities through a well-designed feedback system.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://kgrdcp.com/academic-calendar/#1639556849539-2295da16-2429

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute has a full transparency in evaluation process as it strictly adheres to the norms prescribed in curriculum, examination pattern and evaluation process by University of Mumbai. Institute ensures that the stakeholders are aware of the evaluation process by timely informing them about the various avenues to know about the evaluation process in orientation programs. Faculties are deputed to various Faculty Development Programmes where they are informed about the evaluation processes followed by the university. Principal at the Institute level informs faculty, before commencement of the semester, about the evaluation process to be implemented at the Institute. Parents are informed about evaluation process during parents meet, induction programme and directed to visit the university and Institute websites. Students are made aware of the evaluation process during induction programme, regular information by concerned faculty in the class and are directed to visit university, Institute websites. Institute has one Internal tests (Mumbai university CBCS Syllabus) and two Internal tests (Mumbai university PCI Syllabus) as per the norms laid down by University of Mumbai. After internal evaluation process faculties have to identify the slow learner students and take necessary action as per policy prescribed by institute to increase the marks in semester examination. Institute maintains complete transparency in the

internal evaluation of both the class test

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://kgrdcp.com/examination-reforms/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

325

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

325

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college integrates the issues relevant to gender equality among students. Equal opportunity is provided for all to participate in various co-curricular activities such as paper presentation, group discussion, quiz and debate competition, project model competition, cultural events, annual function. Various committee is constituted as per the norms. Institute increase the consciousness and social responsibility towards the environment conservation along with sustainable development. Institute organizes various activities for the students such as Tree plantation, Swachata abhiyan, plastic free campus, water conservation, awareness rallies. The College has been recognized by AICTE for Unnat Bharat Abhiyan. The students are also made

aware about the code of ethics for pharmacy practice and their role as the healthcare professionals. Institute organizes seminar and guest lecture, women empowerment programme Yoga and Meditation, Role of Pharmacist for Healthy Society in association with various pharma professional organization such as CDARD, FDA, IPA, APTI, and RYLA.etc

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

24

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

63

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://kgrdcp.com/wp-content/uploads/2022/07/Students-Satisfaction-Survey-2020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

61

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute has been following the orientation program jointly for all of the admitted students. During this orientation program specific emphasis is laid on identified slow learners by way of motivating them for actively participating into the various programs and methodologies the institute implements for them. During Joint orientation, programs are taken to inculcate positive attitude and competitive spirit irrespective of band of slow and advanced learners. Having clearly identified the slow learners, the institute goes ahead with remedial classes organized specifically for slow learners, clarifying doubts and re-explanation of critical topics for improving performance. The subject faculty takes specific initiative to ensure that the academic performance of slow learners slowly rise up for which they stay committed by way of number of sequential meetings with such students.

To boost up the talent of the advanced learners the institute takes up number of initiatives where by the possessed talent is not only retained but also nurtures and developed for the significant extent. This strategy includes providing such students

to participate in competitive exams and for higher studies as well as to participate in in-house, intercollegiate or state and national level Poster competition, Seminar, Model Making competition. We are allowing advance learner to issue extra numberbook copies from library. The Institute conducts counselling and test series for the GPAT examination for final year students which reflects in the GPAT result of this academic year with highest number of successful student.

File Description	Documents
Link for additional Information	http://kgrdcp.com/wp-content/uploads/2019/08/Slow-Learner-Policy.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
406	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

1. Students are given projects and assignments in addition to the regular curriculum which enhances their ability to assimilate and present additional data on a given topic,
2. Industrial visits are arranged for students to get a hands-on feel of the industry and the working atmosphere.

Participative Learning

1. Sports programs are organized from time to time. Our college students participate in inter collegiate sports competition and have also won several awards.

2. Activities such as blood donation camps, health checkups contribute to participative learning.
3. Problem Solving Methodologies
 1. The problem solving abilities of student's are enhanced by including case studies and assignments related to respective course subjects in theory or practicals sessions.
 2. Case studies help to bridge the gap between theory and practice and allow students to think critically and utilize the knowledge to arrive at workable solutions for problems related to pharmacy practice.

Self directed learning (SDL)

The students are motivated for self-study by providing reference books and through book bank facility.

Project-based learning

The institute has constituted a separate research committee that encourages and identifies the research skills among the students to promote research activities by providing necessary funds and facilities.

Interdisciplinary learning

To promote interdisciplinary learning, the institute encourages the faculty members and students to involve in the research activities between the departments. The research activities impart the quality of the institute which has already been proved by well-reputed publications.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://kgrdcp.com/wp-content/uploads/2019/08/Student-Centric-Methods-2.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute follows ICT enabled teaching in addition to the

traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom:

1. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning.
2. Classrooms are fully furnished with smartboard/LCD/OHP/Computers.
3. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work.

Institute premises are Wi-Fi enabled

1. Specialized computer laboratory with an internet connection has been provided to promote independent learning. MAC-ID based Wi-Fi facility for access of internet is provided on individual laptop and mobile devices.
2. Well security is provided to Wi-Fi users. Its access is controlled by the system administrator

Computer lab with internet facility

1. The institute provides internet facility on personal laptops to individual faculty.
2. A separate computer laboratory with LAN facility is available.
3. Computers are loaded with required configurations and software's for effective teaching and quality research.
4. 10 license copies of windows operating systems (OS) are available
5. The entire campus is Wi-Fi enabled with 32 Mbps internet connection. This enables the students and staff to stay connected with internet facility.
6. Students and staff can browse e-Journals in Digital Library.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://kgrdcp.com/ict-enabled-teaching-learning/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

108

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The only events which are under the aegis of university of Mumbai are covered in Academic calendar .Therefore the institute frames its own academic calendar taking university's calendar into account to cover all activities. College Examination Department coordinates and monitors the examination and related issues of the University of Mumbai. Students thus are aware in the beginning of the semester regarding their entire schedule & upcoming assessments and they are able to plan accordingly. Transparency in the evaluation process is ensured by giving the answer scripts of internal assessment examination to the students for review and answers are discussed in the class. In the case of any of discrepancies, the student can details the same to the subject teacher. The evaluation process is carried out in an unbiased method in accordance with the rules and regulations prescribed by the University of Mumbai for semester examination. The evaluation, moderation and revaluation are carried out according to the model answer provided by the concerned evaluators. There is provision

for the students to obtain the photocopy of the assessed answer books and in the case of any discrepancy; the student can apply for verification or revaluation by paying the prescribe fees.

File Description	Documents
Any additional information	View File
Link for additional information	http://kgrdcp.com/examination-timetable/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Careful monitoring and analysis of grievances filed by the students is carried out by the Examination Department in an efficient and timely manner. Being an active member in deciding quality policy and making strategic plan of the institute, the Principal is responsible for timely and systematic completion of academic & evaluation events.

Institute level:

The institute follows the University of Mumbai guidelines for the conduct of the examination and as per the PCI advisory, Annexure 1 dated 9th April 2020," II *Examinations and Progression: Malpractice cases are dealt with at Institute as well as university level as per the guidelines of University of Mumbai.

Pre-activity checklist for ensuring internet connectivity of each and every student-

- 1) Mock test
- 2) Case to case feasibility check by the institute.
- 3) In case of students in remote areas, the institute shall discuss with students all possibilities and finalize the modalities.

Internal assessment is a completely transparent process. After assessment of answer books, these are shown to students by subject teachers and they are given a chance to clarify if they have any doubt regarding the allotment of marks.

University level:

IFor proper organization of examinations, the University has prepared the stream wise clusters of colleges and one college in each cluster as the lead college has to All Theory Examinations will be conducted online with Multiple Choice Questions and Descriptive questions as decided by the University Authority.

File Description	Documents
Any additional information	View File
Link for additional information	http://kgrdcp.com/grievances/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute has the provision for the stated learning outcomes for students and staff through the induction programme. The College have clearly stated learning outcomes with a vision of nurturing academic growth and wide-ranging value systems in students through science education and having set its mission to realize the empowering and ennobling aims of education through scientific knowledge and research clearly states the learning outcomes. This has led to the whole development of students. It is made sure that the students are aware of the mission, vision via the college website, prospectus, notice board, departments, Principals office, journal etc. The institute has clearly stated its learning outcomes in the curriculum of each subject. The expected outcomes are made known to all the students in the beginning of the academic year by the respective faculties. All the faculties are well aware of the learning outcomes as they are involved in the teaching and learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://kgrdcp.com/course-outcomes/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

B. Pharmacy Programme of the University of Mumbai has clearly stated course outcomes in each course of its curriculum. Before the commencement of the course, the faculty in charge of the course designs the course outline and assessment plan as per the standard format provided for their respective courses.

The faculty maintains the record for each student. Students are also encouraged to participate in other co-curricular and extracurricular activities. Remedial classes are conducted for students who score less. Counseling is also done for such students under the Parent Guardian scheme. Parents are also informed about their ward's performance in academics. The Academic charge collects feedback from the students. . Actions are taken based on the analysis report. Faculty are encouraged to use ICT in teaching, and changes in the methodology of teaching are done based on the understanding of students.

The assessment tools used are as follows:

A. Direct assessment tools:

1. Student performance in examination (Percentage of students passing in final year B. Pharmacy examination)
2. Completion of Industrial Training

B. Indirect assessment tools:

1. Graduate exit (Alumni) feedbacks
2. Employer Feedbacks
3. Placement record
4. Alumni Survey
5. Students opting for higher studies

Method of measuring attainment

. Based on the percentage of passing students in each course the level of attainment of that course is calculated and categorized into Low, Medium, and High attainment levels

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://kgrdcp.com/learning-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

63

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://kgrdcp.com/result-first-half-2019/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kgrdcp.com/wp-content/uploads/2022/07/Students-Satisfaction-Survey-2020-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

50

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes regular engagement of faculty, students and staff offline and online with neighbourhood community for their holistic development and sustained community development through various activities.

Every Year, programme are organized under which students and staff participate voluntarily in community based activities with neighbourhood.

- Every Year, programs are organized under which students and staff participate voluntarily in community-based activities with neighbourhood.
- Various awareness programs, workshops, rallies and road

shows with themes like cleanliness, green environment & tree plantation, gender sensitization, traffic rule awareness, demonetization and digital payment, and empowerment of girls and women; and help acid-attack survivors are organized.

- Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan
- Various Awareness of Legal Rights for Womens
- Awareness of various diseases (Aim to Terminate Tobacco and Cancer).
- Training of Rural Women

The activities conducted lead imbibing the values of social responsibility such as:

- 1.To help people in need and distress
- 2.To understand and share the need of under privileged children
- 3.To promote cleanliness in all span of life and common places.
- 4.To acquire social values and a deep interest in environmental related issues

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

408

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is situated on a sprawling 6.23 acres of lush green campus with built-up area of 5705 square meters. Management of the Institution has provided exclusive land and building facilities to run B. Pharm course as per the guidelines and norms set by the (AICTE, PCI, University of Mumbai, DTE etc.) The college has well equipped laboratories, class rooms, administrative office and library, common rooms for boys and girls, faculty room, HOD

cabins, separate wash rooms on each floor, sick room, and play grounds for outdoor games as well as to conduct various extracurricular activities.

All laboratories are equipped with facilities like water supply, gas connections, electricity supply, vacuum supply and safety features such as fire extinguishers.

The class rooms are equipped with LCD Projector, internet connectivity and comfortable seating arrangements.

Computer lab is equipped with adequate numbers of computers with internet facility.

The library is enriched with collection of reference books, text books, e-books, e-journals, and other learning resources. Additionally, the library is supplemented with computers, photo copier, and printers. Library has spacious reading room for students and faculty.

College has 24X7 power supply from MSEB supported with 100KVA generator backup. R.O. system is installed on each floor for drinking water. College has sufficient space for 2-wheelers and 4-wheelers parking supervised through CCTV and by security personnel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kgrdcp.com/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: Institute provides platform to the students to explore their hidden talent by organizing various cultural activities throughout the year. Annual social gathering i.e. "Pharma Fiesta" is organized every year for this purpose. Various competitions and fun activities are organized during this function such as singing, dancing, drama, mehendi, rangoli, face painting, tattoo making, photography, nail art, treasure hunt, debate, musical chair etc.

Sports: The institution has playground for outdoor games like

volleyball, cricket, Kho-Kho etc. Institute also provides facilities for organizing indoor games such as carom, chess, badminton etc. are available in campus premises. Institute provides necessary sports facilities and accessories for conducting various indoor and outdoor sports events.

Gymkhana: The institute has well equipped gymkhana with latest equipment e.g. Multi-Station, Cable Cross Over, Fore Arms, Flat Bench, Inclined Bench, Declined Bench, Dip Chin Leg Raise, Treadmill, Dumbbell Nickel Chrome, Plates Nickel Chrome

Auditorium: College is having well-furnished auditorium with seating capacity of 250.

yoga center: Yoga is useful to reduce the stress and anxiety, improves the memory and attention which is much needed in this era for the students. For this College has established the Yoga centre in the campus with adequate facility for the benefits of Yoga Therapy, and to bringing authentic Yoga Therapy to our students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kgrdcp.com/wp-content/uploads/2019/08/List-of-Cultures-and-Sports-Facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://kgrdcp.com/wp-content/uploads/2019/08/IT-Facility-Final.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of the institute is situated on first floor with the carpet area 262.46 Sq. mtr. Library has reading room with the seating capacity for 100 students.

College has about 9702 book volumes with 1802 number of book titles. Along with this library also have 32 book CD's. The library of the institute is well-furnished with furniture; such as book issuing counter, stack for books and journal, a reference and reprographic section, separate seating areas for students and staff with adequate number of tables and chairs.

Institute has constituted library committee to formulate library policy, library budget, rules & regulations for the usage of

library. The library has ACE Library Management System which is made available from Infotrack library solution to keep complete track of books, Periodicals, Journals, Book Bank etc. this software also helps to guide students for easy issue and return of the books. Automation in the library was started in academic year 2017-18 partially with ILMS software. More than about 1630 online journals, 1272 E-Books and other E-resources are available for referencing. College also has subscribed for 13 National and 5 International printed journals which are available for referencing of the students and staff. College also has subscribed for newspapers in various languages such as Marathi, English and Hindi, in order to maintain the students and staff updated with current affairs and improve their general knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://kgrdcp.com/theme-overview/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

191770

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

04

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute provides IT facilities and various other associated facilities such as Wi-Fi, internet, scanning, printing, photocopy to the staff and students.

College has a computer laboratory with adequate number of computers. Computers are also provided in library and all the other departments according to its requirement. All computers are connected through LAN to the central server. Various latest software's are installed in all computers which are required for the academics' purpose.

Processes for upgrading the IT infrastructure and associated facilities are as follows:

- Up gradation of the library related teaching-learning sources such as e- journals
- Up gradation of internet facility for speedy access.
- Regular updating of software for academics and research programs.

Institute regularly updates the IT facilities including the Wi-Fi

facility. We have recently upgraded our internet speed to 32 MBPS plan for fast access to the internet. Institute also provides complete IT facilities such as network security, language laboratory software and necessary application software. Institute also provides various e-resources such e-books, e-journals, demonstration CDs on animal experiments (ExPharma), CDs of books to students.

The Institute has digitalized its library services by installing Library Management System. Institute has purchased Library Management System. Library of the institute also has facilities such as access to National Digital Library (NDL), Online Public Access Catalogue OPAC, for helping in proper organization of resources in library.

All the Class rooms in the institute are ICT enabled with LCD and Interactive Smart Board facility for teaching, training, conducting meetings and delivering presentations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kgrdcp.com/wp-content/uploads/2019/08/IT-Facility-Final.pdf

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1895197.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance committee of the institute takes care of all the maintenance activities of the institute. Along with that there are separate and dedicated personnel available for managing activities in college pertaining to electrical work, gardening etc.

For maintenance and upkeep of computers, other IT supplies and Scientific equipment, the institute has Assistant Data Operator and if required necessary help is available from Computer Hardware Engineer from engineering college in the campus. I

Institute has a well-established systems and procedures for utilizing and maintaining all the physical, academic and support facilities. The upkeep of infrastructure is met through the budgetary provisions in each academic year.

The established systems of maintenance ensure enrichment of physical and academic support facilities which is essential in creating an ambient and motivating environment for the teaching learning process. All the physical, academic and support facilities are well maintained.

Verification of stock is carried out at the end of every year. Maintenance of instruments and equipment is done from external agencies as per the requirement. Log books are maintained for

usage of all the instruments and equipment.

Institute has established various committees for maintenance of various academic and support facilities.

The IT facility is maintained by a team of dedicated staff who looks after the maintenance of desktops, software, hardware, LAN, LCD, printers, smartboards etc.

The maintenance and utilization aspects in the institute are documented through SOP's utilization log books, maintenance registers etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kgrdcp.com/wp-content/uploads/2019/08/Maintenance-and-Improvement-Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

209

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://kgrdcp.com/seminar-reports/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

250

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

250

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are selected in student council committee (SCC) democratically as per the rules and regulations of Mumbai University; this develops leadership skills, team building skills, time management skill, and self-discipline among the students. Class Representatives from each class selected based on overall performance of the students. SCC has students as General Secretary, Cultural Secretary, and Sports Secretary etc. To get fresh ideas and maintain dynamic environment in institute; Students involved in various committees like Cultural, Sports, Anti -Ragging, Grievance, Hostel, IQAC, library etc. SCC plays active role in organising various events like online webinar, online poster competition, online webinar of UHV, Career guidance program, competitive exam webinar, under the guidance of faculty. To raise social awareness and grooms the student personality, SCC actively involvement of in programmes such as patient counselling, online health awareness, vaccination drive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The concept of alumni association evolved for needs from both the ends, i.e. academicians and professionals, in the aim of building a bridge between college life and career life, so that the fresher graduates are made proactive to face the current challenges of competitive professional world. Both the ends shall work hand in hand to help each other for achieving the goal. The idea took shape and formation of Alumni Association turned into reality. The alumni always come back to the institution to contribute in various ways. They often guide the current students and share their experiences in the academics, or even employment. The association serves the need of alumni for leadership, voluntary commitment, goodwill, financial support, enhancing industry academic collaboration and communications including public relations. Alumni's meeting is conducted twice a year which helps institutes as well as alumni to share their view and progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

- To create competent Pharmacy professionals through quality education.

Mission

- Providing good governance, best teaching & learning practices.
- Nurturing competent pharmacy professional for industry, academia & research
- Contributing in healthcare to ensure well being of Mankind

Organization's policies for development, implementation and continuous improvement

1. The Institution's Governing Body develops policies and goals for academic, research, cultural outreach, and administrative operations.

2. At the start of each semester, the principal convenes faculty meetings to review future goals, plans, admissions positions, and institutes achievement.

3. Principal has meetings with stakeholders, IQAC members, Parents, Students, and Alumni to discuss policy statements.

4 Several committees have been formed, each with its own set of functions and responsibilities..

5. The principal meets with the committee coordinator at regular intervals to keep track of their progress and offer comments as needed.

6.Faculty members compile a list of all Practical needs, and the

Principal assigns an order to them according to that list.

7. Before the semester begins, all faculty members prepare a syllabus session plan to ensure that the syllabus is completed properly.

8. The principal assigns mentorship to all faculty members, and faculty members keep track of each student under their supervision.

File Description	Documents
Paste link for additional information	http://kgrdcp.com/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in decentralization of authorities and duties by considering advice from all the stakeholders for the smooth functioning of the college. The institute practices participative management by active involvement of stake holders like teaching, non-teaching staff, students, parents, industry, alumni and employers at strategic planning and operational level. D

All the stakeholders are included in various committees wherever required and they are actively participate in strategic planning and operational level of the institute:

The stake holder involved in committees like Governing body, College development committee. Internal Quality Assurance cell, Institutional Academic Monitoring committee, Examination and assessment committee, Grievances and sexual harassment Redressal committee, Grievances Redressal cell, Purchase, store, Inventory and Instrument committee, Library committee, Anti-ragging committee, Transportation, Housekeeping, Maintenance & Internal Audit committee, SC/ST/OBC/ Minority Committee etc .

Decentralization management:

A decentralized management shows higher control, lower tiers in the organization and bottom-to-top flow of ideas and decisions.

All stake holders are involved in decision making at all levels of an organization in the analysis of problems, development of strategies and implementation .At admistartive level Principal is empowered with all the rights and HODs are given rights for decission making.

File Description	Documents
Paste link for additional information	http://kgrdcp.com/wp-content/uploads/2019/08/organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The role of Governing body (GB) decides vision and objectives of the institute based on which directions are given to college development committee (CDC) and head of the institute. The GB approves the budget recommended by CDC. Once the budget gets approved by GB, the principal and HODs have authority and operational autonomy to utilize the same.

The institution has goals to nurture the students to be a competent pharmacy professional to serve for academics, industry and society. The distinctiveness that has been planned and executed accordingly with different aspects exposure to both faculty as well as students of institution is research and development. Research aptitude in students is inculcated by organizing guest lecture of industrial experts, industrial visit, In-plant training. Students are actively involved in different scientific events such as Model makings, quiz etc. Similarly teaching staff is encouraged to pursue doctoral studies, participate in seminars, conferences and workshops at national and international level. Faculties are encouraged to fetch research grants from different funding agencies. Faculties have successfully received the research and seminar grants from DBT, ICMR, SERB and University of Mumbai.The institute has also planned to strengthen the Internal Quality Assurance Cell for institutional development.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. The Governing Body of the Institution formulates the policy and future plans related to academic, research, cultural extension and administrative activities.

2. The principal organizes faculty meetings at the beginning of session for discussion of future Goals, Plans, Admission position, and institutes achievement.

3. Principal conducts meetings with stakeholders, IQAC members, Parents, Students, Alumni for policy statements, and future course of actions of the Institutions.

4 Various committees have been established with specified roles and responsibilities. Faculties have been nominated as coordinators and members. Faculty participation and their involvement helps in decision making after thorough discussion

5. Principal conduct meetings at regular intervals with the committee coordinator to take a follow up of their work progress and suggestions wherever required.

6. Faculty members prepare list of all requirements for Practical and on the basis of that list Principal give order of requirements.

7. Before starting of semester all faculty members prepare session plan of syllabus for proper completion of syllabus.

8. Principal distributes mentorship to all faculty members and faculty members maintain the record of each student under them. Governing Body (GB) and College development committee (CDC) have been constituted for the effective governance and management of the institute.

File Description	Documents
Paste link for additional information	http://kgrdcp.com/organogram-strategic-plan/
Link to Organogram of the Institution webpage	http://kgrdcp.com/wp-content/uploads/2019/08/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There is facility of Mediclaim insurance policy for all staff . College promotes all faculties to publish and present research papers at national and international level. All faculties are promoted to undertake Ph.D. research work and major/minor research projects for funding agencies. Special leaves like maternity and medical leaves are provided to all staff. Encourage staff for membership of various professional bodies like IPS, IPA and APTI, etc. Trainings like fire safety, chemical hazards, instrument handling, calibration of equipments, and basic computer are conducted per year for all staff. Staff also gets the benefit of annual Health check-up camps and women empowerment programs like self -defense camp. Through various MOU'S all staff get benefits from well known hospitals like Madhavbaug, Apollo. For research work faculty get drug samples through MOU'S with various

Industries. For development of faculty, College organizes Faculty development program which include well known speakers from Pharmacy field throughout India. Felicitations are provided to children of staff members for excellent academic performance. Health awareness program and Workshop on Yoga and its benefits was arranged by college per year. Paid medical and maternity leave for eligible staff is provided by the college. Provident fund for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

06

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Offline student's feedback in structured format on quality of teaching is taken once/twice in a semester/year. The analysis of the result of feedback obtained gives an insight into the teaching learning process. This serves as an early diagnostic tool and

these results are shared with individual faculty members. Further, faculty members take measures to improve the quality of student learning experience in their course. The Principal and Academic In-charge routinely interact with students and take informal feedback which will be uploaded on website for indicating quality of teaching of all subjects. The Academic in charge then share these feedbacks with Principal and subsequently faculty members are counselled to improve quality of teaching, if necessary.

Action taken: In case of negative feedback of any faculty member, Principal gives suggestion to take corrective measures to improve the quality of teaching for betterment of the students. The points scored by faculty based on above mentioned parameters are taken into consideration for appraisal.

File Description	Documents
Paste link for additional information	http://kgrdcp.com/faculty/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute is self-financed and the main source of the income is tuition fees. The budget estimates and audited statements are prepared regularly. The internal and external audits are carried out to ensure effective and efficient use of financial resources. There is a proper allocation and utilization of the annual budget. Internal Audit: Yes. The Management has auditors for the purpose of undertaking regular internal audit of the institute's finance-related records. The internal audit is done on annual basis. External audit: Yes. Every year a group of external auditors comprising a team of chartered accountants perform the auditing of the institute's financial records and ledger books as per guidelines of the income tax department. Both audits are carried out by competent and registered Chartered Accountants. The institute's 'internal' and 'external' audits are performed annually. During the 'internal audit, auditors may give few suggestions related to some of the finance and stock-related records, giving opportunity to the institute to address and rectify the same.

File Description	Documents
Paste link for additional information	https://kgrdcp.com/audited-financial-statement/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Primary source of fund of Institute is tuition fees. As per the annual requirement, proposed budget is prepared by the Principal and Account office considering previous actual expenditure and future plans. Proposed budgets are finalized in meetings with management. Deficit, if any, is taken care by management. The institution has the following mechanism to monitor the effective and efficient use of financial resources as per the norms of Government and University: 1. Preparation of Budget. 2. Institutional receipts (tuition and development fee as per FRA) are properly deposited and utilized for salary and non- salary expenditure. This complete process is monitored by accounting staff and Principal. 3. Funds generated through Research and Seminar grants from agencies like DBT, AICTE - PMKVY, ICMR ,University of Mumbai etc. are deposited/ transferred to bank accounts directly. These funds are properly utilized for the purpose and after utilization audited reports are submitted to respective agencies as per requirements. 4. As per the requirements of different departments, laboratories, libraries, stores

quotation are received from the suppliers/dealers, comparative statements are prepared, and after consultation with the concerned in-charge faculty, store in-charge, office superintendent and principal, decisions are taken and purchase orders are prepared, sanction of Management is taken and orders are placed. The budget utilization of last five years is uploaded at the link for any additional information

File Description	Documents
Paste link for additional information	http://kgrdcp.com/mobilization-of-funds-2/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC helps in the college planning and monitoring and gives stakeholders or beneficiaries a crosssectional participation in the institution's quality enhancement activities. The IQAC helps in channelizing the efforts and measures of an institution towards academic excellence

IQAC mechanism

To ensure proper, timely and progressive performance of academic, financial and administrative task

The relevance and quality of academic and research programmes

Equitable access to and affordability of academic programmes for various sections of society.

Optimization and integration of modern methods of teaching and learning.

The credibility of evaluation procedures.

Ensuring the adequacy, maintenance and proper allocation of support structure and services. Sharing of research findings and networking with other institutions of India and abroad

FUNCTIONS:

Development and application of quality benchmarks for various academic and administrative activities of the institution

Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process

Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles

Documentation of the various programmes/activities leading to quality improvement

File Description	Documents
Paste link for additional information	http://kgrdcp.com/igac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute follows the student-centric education system and ensures it through the implementation of outcome-based education (OBE). Each course owner defines/redefines the course outcomes for his/her course(s) in line with the outcomes provided by the University of Mumbai. The defined course outcomes are mapped to Program outcomes and/or Program specific outcomes which are defined in line with graduate attributes provided by the Accreditation body and as per the requirements of the specific Program. Course allotment based on specialization, experience, course preference and teaching performance in previous years, is done. Time Table is framed with provision for Skill Development sessions. Teaching plans are prepared based on OBE philosophy for better implementations. Course presentations are delivered by course owners for effective planning of the course(s) allotted to them before respective Course Domain committee. Preparation of adequate and effective learning resources and materials well in advance.

The CO attainment gets calculated as per the students obtained

marks in Continuous Internal Assessment or Term End Examination, feedback in Course Exit Survey, and the defined levels for the set target. Finally, the PO attainments are calculated based on calculated CO attainments and the CO-PO/PSO Correlation Matrix. Individual Courses PO attainments makes up PO attainment for the respective semester/term. All semesters/terms PO attainments are averaged out to get the PO attainment of the respective batch/curriculum.

File Description	Documents
Paste link for additional information	http://kgrdcp.com/course-outcomes/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://kgrdcp.com/igac/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institutional shows gender sensitivity in providing facilities such as

1.Safety and Security: Full time security is employed in to the college having provision for entry and exit of outsider. Every entry and exit of staff/ students/visitors is monitored by verifying Id-Cards at security check post. The entire campus and institute is under CCTV surveillance to supervise the activities.

Counseling:

The Women Grievances committee is established to create awareness about the issues and problems related to mental health of the girl students. Ladies have any problem can be resolved through Mrs. Jyoti Lahane, Women Grievances committee.

Guardian teachers regularly conduct counseling session with the students assigned to them to resolve their personal and other problems or issues

Training and placement cell of counsels students regarding the job opportunities in various areas of pharmaceutical industry after completing UG program.

Respective mentor teacher counsel and interact on periodic basis to resolve their issues and also support for career guidance programs like entrepreneurship/start up.

Common Room:

A)Separate boys and girls common rooms are provided with adequate essential facilities to take rest, to refresh and to change attire.

B)The both common room has facilities like table-chair, Mirror, fan. Especially in girl's common room locker system with attached toiletfacility is provided.

C) Cleanliness is strictly maintained in common rooms. Sanitary napkin vending machine installed in girls common room.

D) Day care center for young children: Currently there is no day care center.

File Description	Documents
Annual gender sensitization action plan	http://kgrdcp.com/gender-sensitivity/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://kgrdcp.com/wp-content/uploads/2021/12/Facility-for-Gender-Equity-and-Sensitization.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institute encourages environment friendly practices as follow
Solid waste management: To reduce waste at institute, students and staff are educated on proper waste management practices through lectures, advertisement on notice boards, displaying slogan boards in the campus. Waste is collected on a daily basis from various sources and is separated as dry and wet waste. Color coded dustbins are used for different types of wastes. Daily garbage is collected by housekeeping personnel and handed over to authorised personnel of Tiwari Grampanchayat for further processing. All waste water lines from toilets; bathrooms etc. are connected with Municipal drainage mains. Waste material like plastic, papers etc. are collected and sold out to scrap vendor from time to time. Manure is used for the purpose of herbal garden as well or for planted tree. **Liquid waste management:** The waste chemicals mixed water from laboratory passes through concealed pipe line in to soak pit & recycled water is used for the watering trees or non-potable usage. Liquids are diluted by getting mixed with the washroom and toilet liquid wastes in to the common drainage.

E-waste management The E-waste collected is stored in store room and disposed every year accordingly. Empty toners, cartridges, outdated computers and electronic items are sold as scrap to ensure their safe recycling. Old monitors and CPUs are repaired by our technician and reused.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://kgrdcp.com/waste-management/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students at KGRDCP & RI, Karjat are participating in community development programmes actively. The students participate in various activities like organizing blood donation camps, and conducting health check up programmes and so on. Through extension activities college promotes and imbibes students with social justice and responsibility. The following programs are conducted by the college as part of extension activity: KGRDCP & RI, Karjat Started KG Sanjeevani under this club Creating Awareness Programmes like AIDS Awareness Day programme, Awareness Project on 'Dengue fever' Poster presentation & a Rally on 1st December every year. Students participate actively in creating awareness on Organ Donation in Collaboration With different societies. Students participate actively in Swachh Bharat Programmes, Plantation program, Clean and Green program, creating awareness about environment are taken up.

The college faculties along with the students have been visiting the local slums, orphanage homes and the blind home KGRDCP & RI, Karjat adopted Tiware village which is appreciated by the local bodies. The institution has taken the initiative to make the society aware about social and health problems like female feticide, dowry system, environment protection, consumer protection awareness, HIV awareness, anti tobacco and cleanliness awareness etc. The college organizes the development programs at community places (e.g. villages) as per the need of the village.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To facilitate sensitization of students and employees, the institute celebrates Independence day, republic day, seminar and engage with students with courses on ethics. During Universal Human Values sessions few modules cover national integration, rights and responsibilities of citizens. Students were given assignments in the form discussion, writing work etc during

universal human values sessions

Every citizen must know and abide by the constitutional obligations on values, rights, duties and responsibilities of their citizenship for the same The Indian constitution designed with proper care keeping all dimensions of the democracy. Nations are built by its own citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Academic year 2020-2021 have totally passed under covid-19 lockdown. Inspite of having several restrictions KGRDCP and RI

maintained its tradition of celebration of Days. This time KGRDCP & RI celebrated all commomerative days through its official online platforms. Throughout the year Students and all the employess of KGRDCP enthuziastically participated in all the events. Among all these, Online Shivswarajya Din was celebrated by taking the initiation by the students. In this celebration Students of both B. Pharm and D. Pharm Courses have prepared motivational video and presented it online. Another students have shown their dancing skills and enjoyed the day. Online Women Empowerment Webinar was organised on the Occasion of International Women's Day. On World Polio Day, World iodine deficiency day, World Trauma Day and world thrombosis day,

Informative Videos which were prepared by faculties have been shared on Youtube platform of KGRDCP and RI to have better insight of particular disease. World Pharmacist Day was also celebrated in online mode by conducting several online competitions. Independence Day and Republic day celebration were also energetically celebrated by partial offline and online mode. For this participating students sung patriotic songs and given their contribution in remembrance of great freedom fighters. Ganesh Chaturthi Celebration was also celebrated successfully by students by online mode.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice:

Best Practice 1. ECO KG Sanjeevani: Green Campus Initiatives.

Objectives of the Practice:

Konkan Gyanpeeth Rahul Dharkar College of Pharmacy, Karjat is a quality conscious college. Environment development by implementing educational policies for pollution free and green campus initiative. Every year, we do tree plantation and carefully look after it.

The Context:

The campus has spread over 6.15 acres. The Campus is home to number of reptiles such as garden lizards, chameleons, snakes etc. Besides being a home to natural habitat, the topography is accessible and amenable to land-use. This has provided the context for initiating eco-friendly measures for the green campus.

Best Practice 2.

Research & Skill Development

Objectives of the Practice:

Research skill development is one of the distinctive and emerging areas of the institution. Institute inculcate a research culture among the students and faculty, enables faculty to translate theoretical knowledge into action, develops scientific thinking and acquire research skills by encouraging staff to pursue Ph.D programme and to attend innovative seminars, workshop and Faculty Development Programme, undertake minor & major research projects, to organize and participate in workshops and seminars, encourages staff and students to publish papers in leading journals.

The Context:

The students admitted to the institute are from rural as well as urban area. To bridge the gap and inculcate research ability and also to explore hidden capability of students, the institute encourages them by conducting research and review activities beyond curriculum.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Due to Pandemic situation KGRDCP&RI, Karjat couldn't conduct Offline Patient counseling activity taking into account the student's safety. But virtual Patient counseling competition was organized by KGRDCP&RI, Karjat on 30th September 2020 at 1:00pm. Guidelines regarding Competitions were provided to the students in advance. The Platform enabled for this competition was streamyard and youtube. The Participants of the competition were evaluated by the experties from Community pharmacy Mr. G.V. Paunikar. 23 Participants from different colleges across India had participated in the competition. Ms. Reenal Jain from Udaipur, Rajasthan declared as winner by the Evaluators. The prize was distributed at KGRDCP&RI, Karjat.

PROGRAM OUTCOME: As we all know that in this pandemic everyone had to be mandatorily at home and in such situation an offline activity like Patient counseling would have been a risk for students. So considering this, KGRDCP&RI, Karjat [KG-Sanjeevani Cell] decided to organize virtual Patient counseling competition to enable students a platform to explore and verify their knowledge about diseases and their treatment which had been evaluated by the evaluators by providing prescriptions based on particular disease and had asked related questions to the participants. The response from students for this competition was good

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

KGRDCP&RI has a well-organized system for curriculum delivery and documentation. Academic planning is done before the start of the academic year and every department contributes to the preparation of the academic calendar. All the departments are involved in scheduling academic, co-curricular and extracurricular events to enrich the learning process. Teachers also assured that 100% syllabus is covered. The syllabus, exam timetable and results are uploaded on the website to familiarize students and wards about the curriculum. Tutorials, extra classes are conducted for slow learners. Advance learners are motivated and encouraged to participate in various competitions. Every classroom is well equipped with an LCD projector, and blackboards we also have digital smart board systems. The use of audio-visual aids and ICT tools, student presentations, group discussions in the classroom enriches the learning experience. As academic scheduled for 2020-2021 is online mode teachers have conducted a lecture on the Microsoft team and google meet. For academic record purposes, we used google sheets. Every department adopts various innovative methods to facilitate the process of teaching and learning. The institution has a well-maintained library, with the latest books required for curriculum delivery coordinated by teachers and librarians. Mentors continuously interact with the mentee and provide assistance to tackle their problems encountered during learning. Our teachers are a part of the university. The institution encourages all teachers to attend the workshop, FDP programmes to update themselves. The academic monitoring committee conducts a mid-term review on teaching and other activities through a well-designed feedback system.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://kgrdcp.com/academic-calendar/#1639556849539-2295da16-2429

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute has a full transparency in evaluation process as it strictly adheres to the norms prescribed in curriculum, examination pattern and evaluation process by University of Mumbai. Institute ensures that the stakeholders are aware of the evaluation process by timely informing them about the various avenues to know about the evaluation process in orientation programs. Faculties are deputed to various Faculty Development Programmes where they are informed about the evaluation processes followed by the university. Principal at the Institute level informs faculty, before commencement of the semester, about the evaluation process to be implemented at the Institute. Parents are informed about evaluation process during parents meet, induction programme and directed to visit the university and Institute websites. Students are made aware of the evaluation process during induction programme, regular information by concerned faculty in the class and are directed to visit university, Institute websites. Institute has one Internal tests (Mumbai university CBCS Syllabus) and two Internal tests (Mumbai university PCI Syllabus) as per the norms laid down by University of Mumbai. After internal evaluation process faculties have to identify the slow learner students and take necessary action as per policy prescribed by institute to increase the marks in semester examination. Institute maintains complete transparency in the internal evaluation of both the class test

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://kgrdcp.com/examination-reforms/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/

B. Any 3 of the above

Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

325

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

325

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college integrates the issues relevant to gender equality among students. Equal opportunity is provided for all to participate in various co-curricular activities such as paper presentation, group discussion, quiz and debate competition, project model competition, cultural events, annual function. Various committee is constituted as per the norms. Institute increase the consciousness and social responsibility towards the environment conservation along with sustainable development. Institute organizes various activities for the students such as Tree plantation, Swachata abhiyan, plastic free campus, water conservation, awareness rallies. The College has been recognized by AICTE for Unnat Bharat Abhiyan. The students are also made aware about the code of ethics for pharmacy practice and their role as the healthcare professionals. Institute organizes seminar and guest lecture, women empowerment programme Yoga and Meditation, Role of Pharmacist for Healthy Society in association with various pharma professional organization such as CDARD, FDA, IPA, APTI, and RYLA.etc

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

24

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

63

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://kgrdcp.com/wp-content/uploads/2022/07/Students-Satisfaction-Survey-2020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

61

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute has been following the orientation program jointly for all of the admitted students. During this orientation program specific emphasis is laid on identified slow learners by way of motivating them for actively participating into the various programs and methodologies the institute implements for them. During Joint orientation, programs are taken to inculcate positive attitude and competitive spirit irrespective of band of slow and advanced learners. Having clearly identified the slow learners, the institute goes ahead with remedial classes organized specifically for slow learners, clarifying doubts and re-explanation of critical topics for improving performance. The subject faculty takes specific initiative to ensure that the academic performance of slow learners slowly rise up for which they stay committed by way of number of sequential meetings with such students.

To boost up the talent of the advanced learners the institute takes up number of initiatives where by the possessed talent is not only retained but also nurtures and developed for the significant extent. This strategy includes providing such students to participate in competitive exams and for higher studies as well as to participate in in-house, intercollegiate or state and national level Poster competition, Seminar, Model Making competition. We are allowing advance learner to issue extra number book copies from library. The Institute conducts counselling and test series for the GPAT examination for final year students which reflects in the GPAT result of this academic year with highest number of successful student.

File Description	Documents
Link for additional Information	http://kgrdcp.com/wp-content/uploads/2019/08/Slow-Learner-Policy.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
406	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

1. Students are given projects and assignments in addition to the regular curriculum which enhances their ability to assimilate and present additional data on a given topic,
2. Industrial visits are arranged for students to get a hands-on feel of the industry and the working atmosphere.

Participative Learning

1. Sports programs are organized from time to time. Our college students participate in inter collegiate sports competition and have also won several awards.
2. Activities such as blood donation camps, health checkups contribute to participative learning.
3. Problem Solving Methodologies
 1. The problem solving abilities of student's are enhanced by including case studies and assignments related to respective course subjects in theory or practicals sessions.
 2. Case studies help to bridge the gap between theory and

practice and allow students to think critically and utilize the knowledge to arrive at workable solutions for problems related to pharmacy practice.

Self directed learning (SDL)

The students are motivated for self-study by providing reference books and through book bank facility.

Project-based learning

The institute has constituted a separate research committee that encourages and identifies the research skills among the students to promote research activities by providing necessary funds and facilities.

Interdisciplinary learning

To promote interdisciplinary learning, the institute encourages the faculty members and students to involve in the research activities between the departments. The research activities impart the quality of the institute which has already been proved by well-reputed publications.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://kgrdcp.com/wp-content/uploads/2019/08/Student-Centric-Methods-2.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom:

1. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online

sources, to expose the students for advanced knowledge and practical learning.

2. Classrooms are fully furnished with smartboard/LCD/OHP/Computers.
3. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work.

Institute premises are Wi-Fi enabled

1. Specialized computer laboratory with an internet connection has been provided to promote independent learning. MAC-ID based Wi-Fi facility for access of internet is provided on individual laptop and mobile devices.
2. Well security is provided to Wi-Fi users. Its access is controlled by the system administrator

Computer lab with internet facility

1. The institute provides internet facility on personal laptops to individual faculty.
2. A separate computer laboratory with LAN facility is available.
3. Computers are loaded with required configurations and software's for effective teaching and quality research.
4. 10 license copies of windows operating systems (OS) are available
5. The entire campus is Wi-Fi enabled with 32 Mbps internet connection. This enables the students and staff to stay connected with internet facility.
6. Students and staff can browse e-Journals in Digital Library.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://kgrdcp.com/ict-enabled-teaching-learning/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

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File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

108

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The only events which are under the aegis of university of Mumbai are covered in Academic calendar .Therefore the institute frames its own academic calendar taking university's calendar into account to cover all activities. College Examination Department coordinates and monitors the examination and related issues of the University of Mumbai. Students thus are aware in the beginning of the semester regarding their entire schedule & upcoming assessments and they are able to plan accordingly. Transparency in the evaluation process is ensured by giving the answer scripts of internal assessment examination to the students for review and answers are discussed in the class. In the case of any of discrepancies, the student can details the same to the subject teacher. The evaluation process is carried out in an unbiased method in accordance with the rules and regulations prescribed by the University of Mumbai for semester examination. The evaluation, moderation and revaluation are carried out according to the model answer provided by the concerned evaluators. There is

provision for the students to obtain the photocopy of the assessed answer books and in the case of any discrepancy; the student can apply for verification or revaluation by paying the prescribe fees.

File Description	Documents
Any additional information	View File
Link for additional information	http://kgrdcp.com/examination-timetable/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Careful monitoring and analysis of grievances filed by the students is carried out by the Examination Department in an efficient and timely manner. Being an active member in deciding quality policy and making strategic plan of the institute, the Principal is responsible for timely and systematic completion of academic & evaluation events.

Institute level:

The institute follows the University of Mumbai guidelines for the conduct of the examination and as per the PCI advisory, Annexure 1 dated 9th April 2020," II *Examinations and Progression: Malpractice cases are dealt with at Institute as well as university level as per the guidelines of University of Mumbai.

Pre-activity checklist for ensuring internet connectivity of each and every student-

- 1) Mock test
- 2) Case to case feasibility check by the institute.
- 3) In case of students in remote areas, the institute shall discuss with students all possibilities and finalize the modalities.

Internal assessment is a completely transparent process. After assessment of answer books, these are shown to students by subject teachers and they are given a chance to clarify if they

have any doubt regarding the allotment of marks.

University level:

IFor proper organization of examinations, the University has prepared the stream wise clusters of colleges and one college in each cluster as the lead college has to All Theory Examinations will be conducted online with Multiple Choice Questions and Descriptive questions as decided by the University Authority.

File Description	Documents
Any additional information	View File
Link for additional information	http://kgrdcp.com/grievances/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute has the provision for the stated learning outcomes for students and staff through the induction programme. The College have clearly stated learning outcomes with a vision of nurturing academic growth and wide-ranging value systems in students through science education and having set its mission to realize the empowering and ennobling aims of education through scientific knowledge and research clearly states the learning outcomes. This has led to the whole development of students. It is made sure that the students are aware of the mission, vision via the college website, prospectus, notice board, departments, Principals office, journal etc. The institute has clearly stated its learning outcomes in the curriculum of each subject. The expected outcomes are made known to all the students in the beginning of the academic year by the respective faculties. All the faculties are well aware of the learning outcomes as they are involved in the teaching and learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://kgrdcp.com/course-outcomes/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

B. Pharmacy Programme of the University of Mumbai has clearly stated course outcomes in each course of its curriculum. Before the commencement of the course, the faculty in charge of the course designs the course outline and assessment plan as per the standard format provided for their respective courses.

The faculty maintains the record for each student. Students are also encouraged to participate in other co-curricular and extracurricular activities. Remedial classes are conducted for students who score less. Counseling is also done for such students under the Parent Guardian scheme. Parents are also informed about their ward's performance in academics. The Academic charge collects feedback from the students. . Actions are taken based on the analysis report. Faculty are encouraged to use ICT in teaching, and changes in the methodology of teaching are done based on the understanding of students.

The assessment tools used are as follows:

A. Direct assessment tools:

1. Student performance in examination (Percentage of students passing in final year B. Pharmacy examination)

2. Completion of Industrial Training

B. Indirect assessment tools:

1. Graduate exit (Alumni) feedbacks

2. Employer Feedbacks

3. Placement record

4. Alumni Survey

5. Students opting for higher studies

Method of measuring attainment

. Based on the percentage of passing students in each course the level of attainment of that course is calculated and categorized into Low, Medium, and High attainment levels

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://kgrdcp.com/learning-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

63

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://kgrdcp.com/result-first-half-2019/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kgrdcp.com/wp-content/uploads/2022/07/Students-Satisfaction-Survey-2020-2021.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

50

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes regular engagement of faculty, students and staff offline and online with neighbourhood community for

their holistic development and sustained community development through various activities.

Every Year, programme are organized under which students and staff participate voluntarily in community based activities with neighbourhood.

- Every Year, programs are organized under which students and staff participate voluntarily in community-based activities with neighbourhood.
- Various awareness programs, workshops, rallies and road shows with themes like cleanliness, green environment & tree plantation, gender sensitization, traffic rule awareness, demonetization and digital payment, and empowerment of girls and women; and help acid-attack survivors are organized.
- Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan
- Various Awareness of Legal Rights for Womens
- Awareness of various diseases (Aim to Terminate Tobacco and Cancer).
- Training of Rural Women

The activities conducted lead imbibing the values of social responsibility such as:

- 1.To help people in need and distress
- 2.To understand and share the need of under privileged children
- 3.To promote cleanliness in all span of life and common places.
- 4.To acquire social values and a deep interest in environmental related issues

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

408

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File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

03

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is situated on a sprawling 6.23 acres of lush green campus with built-up area of 5705 square meters. Management of the Institution has provided exclusive land and building facilities to run B. Pharm course as per the guidelines and norms set by the (AICTE, PCI, University of Mumbai, DTE etc.) The college has well equipped laboratories, class rooms, administrative office and library, common rooms for boys and girls, faculty room, HOD cabins, separate wash rooms on each floor, sick room, and play grounds for outdoor games as well as to conduct various extracurricular activities.

All laboratories are equipped with facilities like water supply, gas connections, electricity supply, vacuum supply and safety features such as fire extinguishers.

The class rooms are equipped with LCD Projector, internet connectivity and comfortable seating arrangements.

Computer lab is equipped with adequate numbers of computers with internet facility.

The library is enriched with collection of reference books, text books, e-books, e-journals, and other learning resources. Additionally, the library is supplemented with computers, photo copier, and printers. Library has spacious reading room for students and faculty.

College has 24X7 power supply from MSEB supported with 100KVA generator backup. R.O. system is installed on each floor for drinking water. College has sufficient space for 2-wheelers and 4-wheelers parking supervised through CCTV and by security personnel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kgrdcp.com/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities: Institute provides platform to the students to explore their hidden talent by organizing various cultural activities throughout the year. Annual social gathering i.e. "Pharma Fiesta" is organized every year for this purpose. Various competitions and fun activities are organized during this function such as singing, dancing, drama, mehendi, rangoli, face painting, tattoo making, photography, nail art, treasure hunt, debate, musical chair etc.

Sports: The institution has playground for outdoor games like volleyball, cricket, Kho-Kho etc. Institute also provides facilities for organizing indoor games such as carom, chess, badminton etc. are available in campus premises. Institute provides necessary sports facilities and accessories for conducting various indoor and outdoor sports events.

Gymkhana: The institute has well equipped gymkhana with latest equipment e.g. Multi-Station, Cable Cross Over, Fore Arms, Flat Bench, Inclined Bench, Declined Bench, Dip Chin Leg Raise, Treadmill, Dumbbell Nickel Chrome, Plates Nickel Chrome

Auditorium: College is having well-furnished auditorium with seating capacity of 250.

yoga center: Yoga is useful to reduce the stress and anxiety, improves the memory and attention which is much needed in this era for the students. For this College has established the Yoga centre in the campus with adequate facility for the benefits of Yoga Therapy, and to bringing authentic Yoga Therapy to our students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kgrdcp.com/wp-content/uploads/2019/08/List-of-Cultures-and-Sports-Facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://kgrdcp.com/wp-content/uploads/2019/08/IT-Facility-Final.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of the institute is situated on first floor with the carpet area 262.46 Sq. mtr. Library has reading room with the seating capacity for 100 students.

College has about 9702 book volumes with 1802 number of book titles. Along with this library also have 32 book CD's. The library of the institute is well-furnished with furniture; such as book issuing counter, stack for books and journal, a reference and reprographic section, separate seating areas for students and staff with adequate number of tables and chairs.

Institute has constituted library committee to formulate library policy, library budget, rules & regulations for the usage of library. The library has ACE Library Management System which is made available from Infotrack library solution to keep complete track of books, Periodicals, Journals, Book Bank etc. this software also helps to guide students for easy issue and return of the books. Automation in the library was started in academic year 2017-18 partially with ILMS software. More than about 1630 online journals, 1272 E-Books and other E-resources are available for referencing. College also has subscribed for 13 National and 5 International printed journals which are available for referencing of the students and staff. College also has subscribed for newspapers in various languages such as Marathi, English and Hindi, in order to maintain the students and staff updated with current affairs and improve their general knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://kgrdcp.com/theme-overview/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
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File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

191770

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

04

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute provides IT facilities and various other associated facilities such as Wi-Fi, internet, scanning, printing, photocopy to the staff and students.

College has a computer laboratory with adequate number of computers. Computers are also provided in library and all the other departments according to its requirement. All computers are connected through LAN to the central server. Various latest software's are installed in all computers which are required for the academics' purpose.

Processes for upgrading the IT infrastructure and associated facilities are as follows:

- Up gradation of the library related teaching-learning sources such as e- journals
- Up gradation of internet facility for speedy access.
- Regular updating of software for academics and research programs.

Institute regularly updates the IT facilities including the Wi-

Fi facility. We have recently upgraded our internet speed to 32 MBPS plan for fast access to the internet. Institute also provides complete IT facilities such as network security, language laboratory software and necessary application software. Institute also provides various e-resources such e-books, e-journals, demonstration CDs on animal experiments (ExPharma), CDs of books to students.

The Institute has digitalized its library services by installing Library Management System. Institute has purchased Library Management System. Library of the institute also has facilities such as access to National Digital Library (NDL), Online Public Access Catalogue OPAC, for helping in proper organization of resources in library.

All the Class rooms in the institute are ICT enabled with LCD and Interactive Smart Board facility for teaching, training, conducting meetings and delivering presentations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kgrdcp.com/wp-content/uploads/2019/08/IT-Facility-Final.pdf

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1895197.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance committee of the institute takes care of all the maintenance activities of the institute. Along with that there are separate and dedicated personnel available for managing activities in college pertaining to electrical work, gardening etc.

For maintenance and upkeep of computers, other IT supplies and Scientific equipment, the institute has Assistant Data Operator and if required necessary help is available from Computer Hardware Engineer from engineering college in the campus. I

Institute has a well-established systems and procedures for utilizing and maintaining all the physical, academic and support facilities. The upkeep of infrastructure is met through the budgetary provisions in each academic year.

The established systems of maintenance ensure enrichment of physical and academic support facilities which is essential in creating an ambient and motivating environment for the teaching learning process. All the physical, academic and support facilities are well maintained.

Verification of stock is carried out at the end of every year. Maintenance of instruments and equipment is done from external agencies as per the requirement. Log books are maintained for usage of all the instruments and equipment.

Institute has established various committees for maintenance of various academic and support facilities.

The IT facility is maintained by a team of dedicated staff who looks after the maintenance of desktops, software, hardware, LAN, LCD, printers, smartboards etc.

The maintenance and utilization aspects in the institute are documented through SOP's utilization log books, maintenance registers etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://kgrdcp.com/wp-content/uploads/2019/08/Maintenance-and-Improvement-Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

209

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://kgrdcp.com/seminar-reports/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

250

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

250

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are selected in student council committee (SCC) democratically as per the rules and regulations of Mumbai University; this develops leadership skills, team building skills, time management skill, and self-discipline among the students. Class Representatives from each class selected based on overall performance of the students. SCC has students as General Secretary, Cultural Secretary, and Sports Secretary etc. To get fresh ideas and maintain dynamic environment in institute; Students involved in various committees like Cultural, Sports, Anti -Ragging, Grievance, Hostel, IQAC, library etc. SCC plays active role in organising various events like online webinar, online poster competition, online webinar of UHV, Career guidance program, competitive exam webinar, under the guidance of faculty. To raise social awareness and grooms the student personality, SCC actively involvement of in programmes such as patient counselling, online health awareness, vaccination drive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The concept of alumni association evolved for needs from both the ends, i.e. academicians and professionals, in the aim of building a bridge between college life and career life, so that the fresher graduates are made proactive to face the current challenges of competitive professional world. Both the ends shall work hand in hand to help each other for achieving the goal. The idea took shape and formation of Alumni Association turned into reality. The alumni always come back to the institution to contribute in various ways. They often guide the current students and share their experiences in the academics, or even employment. The association serves the need of alumni for leadership, voluntary commitment, goodwill, financial support, enhancing industry academic collaboration and communications including public relations. Alumni's meeting is conducted twice a year which helps institutes as well as alumni to share their view and progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

- To create competent Pharmacy professionals through quality education.

Mission

- Providing good governance, best teaching & learning practices.
- Nurturing competent pharmacy professional for industry, academia & research
- Contributing in healthcare to ensure well being of Mankind

Organization's policies for development, implementation and continuous improvement

- The Institution's Governing Body develops policies and goals for academic, research, cultural outreach, and administrative operations.
- At the start of each semester, the principal convenes faculty meetings to review future goals, plans, admissions positions, and institutes achievement.

3. Principal has meetings with stakeholders, IQAC members, Parents, Students, and Alumni to discuss policy statements.

4 Several committees have been formed, each with its own set of functions and responsibilities..

5. The principal meets with the committee coordinator at regular intervals to keep track of their progress and offer comments as needed.

6.Faculty members compile a list of all Practical needs, and the Principal assigns an order to them according to that list.

7. Before the semester begins, all faculty members prepare a syllabus session plan to ensure that the syllabus is completed properly.

8.The principal assigns mentorship to all faculty members, and faculty members keep track of each student under their supervision.

File Description	Documents
Paste link for additional information	http://kgrdcp.com/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in decentralization of authorities and duties by considering advice from all the stakeholders for the smooth functioning of the college. The institute practices participative management by active involvement of stake holders like teaching, non-teaching staff, students, parents, industry, alumni and employers at strategic planning and operational level. D

All the stakeholders are included in various comittees wherever required and they are actively particiapate inat strategic planning and operational level of the institute:

The stake holder involved in committees like Governing

body, College development committee. Internal Quality Assurance cell, Institutional Academic Monitoring committee, Examination and assessment committee, Grievances and sexual harassment Redressal committee, Grievances Redressal cell, Purchase, store, Inventory and Instrument committee, Library committee, Anti-ragging committee, Transportation, Housekeeping, Maintenance & Internal Audit committee, SC/ST/OBC/ Minority Committee etc .

Decentralization management:

A decentralized management shows higher control, lower tiers in the organization and bottom-to-top flow of ideas and decisions. All stake holders are involved in decision making at all levels of an organization in the analysis of problems, development of strategies and implementation .At administrative level Principal is empowered with all the rights and HODs are given rights for decision making.

File Description	Documents
Paste link for additional information	http://kgrdcp.com/wp-content/uploads/2019/08/organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The role of Governing body (GB) decides vision and objectives of the institute based on which directions are given to college development committee (CDC) and head of the institute. The GB approves the budget recommended by CDC. Once the budget gets approved by GB, the principal and HODs have authority and operational autonomy to utilize the same.

The institution has goals to nurture the students to be a competent pharmacy professional to serve for academics, industry and society. The distinctiveness that has been planned and executed accordingly with different aspects exposure to both faculty as well as students of institution is research and development. Research aptitude in students is inculcated by organizing guest lecture of industrial experts, industrial visit, In-plant training. Students are actively involved in

different scientific events such as Model makings, quiz etc. Similarly teaching staff is encouraged to pursue doctoral studies, participate in seminars, conferences and workshops at national and international level. Faculties are encouraged to fetch research grants from different funding agencies. Faculties have successfully received the research and seminar grants from DBT, ICMR, SERB and University of Mumbai. The institute has also planned to strengthen the Internal Quality Assurance Cell for institutional development.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. The Governing Body of the Institution formulates the policy and future plans related to academic, research, cultural extension and administrative activities.
2. The principal organizes faculty meetings at the beginning of session for discussion of future Goals, Plans, Admission position, and institutes achievement.
3. Principal conducts meetings with stakeholders, IQAC members, Parents, Students, Alumni for policy statements, and future course of actions of the Institutions.
- 4 Various committees have been established with specified roles and responsibilities. Faculties have been nominated as coordinators and members. Faculty participation and their involvement helps in decision making after thorough discussion
5. Principal conduct meetings at regular intervals with the committee coordinator to take a follow up of their work progress and suggestions wherever required.
6. Faculty members prepare list of all requirements for Practical and on the basis of that list Principal give order of requirements.

7. Before starting of semester all faculty members prepare session plan of syllabus for proper completion of syllabus.

8. Principal distributes mentorship to all faculty members and faculty members maintain the record of each student under them. Governing Body (GB) and College development committee (CDC) have been constituted for the effective governance and management of the institute.

File Description	Documents
Paste link for additional information	http://kgrdcp.com/organogram-strategic-plan/
Link to Organogram of the Institution webpage	http://kgrdcp.com/wp-content/uploads/2019/08/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

There is facility of Mediclaim insurance policy for all staff. College promotes all faculties to publish and present research papers at national and international level. All faculties are promoted to undertake Ph.D. research work and major/minor research projects for funding agencies. Special leaves like

maternity and medical leaves are provided to all staff. Encourage staff for membership of various professional bodies like IPS, IPA and APTI, etc. Trainings like fire safety, chemical hazards, instrument handling, calibration of equipments, and basic computer are conducted per year for all staff. Staff also gets the benefit of annual Health check-up camps and women empowerment programs like self -defense camp. Through various MOU'S all staff get benefits from well known hospitals like Madhavbaug, Apollo. For research work faculty get drug samples through MOU'S with various Industries. For development of faculty, College organizes Faculty development program which include well known speakers from Pharmacy field throughout India. Felicitation is provided to children of staff members for excellent academic performance. Health awareness program and Workshop on Yoga and its benefits was arranged by college per year. Paid medical and maternity leave for eligible staff is provided by the college. Provident fund for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

06

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Offline student's feedback in structured format on quality of teaching is taken once/twice in a semester/year. The analysis of the result of feedback obtained gives an insight into the teaching learning process. This serves as an early diagnostic tool and these results are shared with individual faculty members. Further, faculty members take measures to improve the quality of student learning experience in their course. The Principal and Academic In-charge routinely interact with students and take informal feedback which will be uploaded on website for indicating quality of teaching of all subjects. The Academic in charge then share these feedbacks with Principal and subsequently faculty members are counselled to improve quality of teaching, if necessary.

Action taken: In case of negative feedback of any faculty member, Principal gives suggestion to take corrective measures to improve the quality of teaching for betterment of the students. The points scored by faculty based on above mentioned parameters are taken into consideration for appraisal.

File Description	Documents
Paste link for additional information	http://kgrdcp.com/faculty/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute is self-financed and the main source of the income is tuition fees. The budget estimates and audited statements are prepared regularly. The internal and external audits are carried out to ensure effective and efficient use of financial resources. There is a proper allocation and utilization of the annual budget. Internal Audit: Yes. The Management has auditors for the purpose of undertaking regular internal audit of the institute's finance-related records. The internal audit is done on annual basis. External audit: Yes. Every year a group of external auditors comprising a team of chartered accountants perform the auditing of the institute's financial records and ledger books as per guidelines of the

income tax department. Both audits are carried out by competent and registered Chartered Accountants. The institute's 'internal' and 'external' audits are performed annually. During the 'internal audit, auditors may give few suggestions related to some of the finance and stock-related records, giving opportunity to the institute to address and rectify the same.

File Description	Documents
Paste link for additional information	https://kgrdcp.com/audited-financial-statement/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Primary source of fund of Institute is tuition fees. As per the annual requirement, proposed budget is prepared by the Principal and Account office considering previous actual expenditure and future plans. Proposed budgets are finalized in meetings with management. Deficit, if any, is taken care by management. The institution has the following mechanism to monitor the effective and efficient use of financial resources as per the norms of Government and University: 1. Preparation of Budget. 2. Institutional receipts (tuition and development fee as per FRA) are properly deposited and utilized for salary and non- salary expenditure. This complete process is monitored

by accounting staff and Principal. 3. Funds generated through Research and Seminar grants from agencies like DBT, AICTE - PMKVY, ICMR ,University of Mumbai etc. are deposited/ transferred to bank accounts directly. These funds are properly utilized for the purpose and after utilization audited reports are submitted to respective agencies as per requirements. 4. As per the requirements of different departments, laboratories, libraries, stores quotation are received from the suppliers/dealers, comparative statements are prepared, and after consultation with the concerned in-charge faculty, store in- charge, office superintendent and principal, decisions are taken and purchase orders are prepared, sanction of Management is taken and orders are placed. The budget utilization of last five years is uploaded at the link for any additional information

File Description	Documents
Paste link for additional information	http://kgrdcp.com/mobilization-of-funds-2/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC helps in the college planning and monitoring and gives stakeholders or beneficiaries a crosssectional participation in the institution's quality enhancement activities. The IQAC helps in channelizing the efforts and measures of an institution towards academic excellence

IQAC mechanism

To ensure proper, timely and progressive performance of academic, financial and administrative task

The relevance and quality of academic and research programmes

Equitable access to and affordability of academic programmes for various sections of society.

Optimization and integration of modern methods of teaching and learning.

The credibility of evaluation procedures.

Ensuring the adequacy, maintenance and proper allocation of support structure and services. Sharing of research findings and networking with other institutions of India and abroad

FUNCTIONS:

Development and application of quality benchmarks for various academic and administrative activities of the institution

Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process

Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles

Documentation of the various programmes/activities leading to quality improvement

File Description	Documents
Paste link for additional information	http://kgrdcp.com/igac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute follows the student-centric education system and ensures it through the implementation of outcome-based education (OBE). Each course owner defines/redefines the course outcomes for his/her course(s) in line with the outcomes provided by the University of Mumbai. The defined course outcomes are mapped to Program outcomes and/or Program specific outcomes which are defined in line with graduate attributes provided by the Accreditation body and as per the requirements of the specific Program. Course allotment based on specialization, experience, course preference and teaching performance in

previous years, is done. Time Table is framed with provision for Skill Development sessions. Teaching plans are prepared based on OBE philosophy for better implementations. Course presentations are delivered by course owners for effective planning of the course(s) allotted to them before respective Course Domain committee. Preparation of adequate and effective learning resources and materials well in advance.

The CO attainment gets calculated as per the students obtained marks in Continuous Internal Assessment or Term End Examination, feedback in Course Exit Survey, and the defined levels for the set target. Finally, the PO attainments are calculated based on calculated CO attainments and the CO-PO/PSO Correlation Matrix. Individual Courses PO attainments makes up PO attainment for the respective semester/term. All semesters/terms PO attainments are averaged out to get the PO attainment of the respective batch/curriculum.

File Description	Documents
Paste link for additional information	http://kgrdcp.com/course-outcomes/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://kgrdcp.com/igac/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institutional shows gender sensitivity in providing facilities such as

1. **Safety and Security:** Full time security is employed in to the college having provision for entry and exit of outsider. Every entry and exit of staff/ students/visitors is monitored by verifying Id-Cards at security check post. The entire campus and institute is under CCTV surveillance to supervise the activities.

Counseling:

The Women Grievances committee is established to create awareness about the issues and problems related to mental health of the girl students. Ladies have any problem can be resolved through Mrs. Jyoti Lahane, Women Grievances committee.

Guardian teachers regularly conduct counseling session with the students assigned to them to resolve their personal and other problems or issues

Training and placement cell of counsels students regarding the job opportunities in various areas of pharmaceutical industry after completing UG program.

Respective mentor teacher counsel and interact on periodic basis to resolve their issues and also support for career

guidance programs like entrepreneurship/start up.

Common Room:

A) Separate boys and girls common rooms are provided with adequate essential facilities to take rest, to refresh and to change attire.

B) The both common room has facilities like table-chair, Mirror, fan. Especially in girl's common room locker system with attached toilet facility is provided.

C) Cleanliness is strictly maintained in common rooms. Sanitary napkin vending machine installed in girls common room.

D) Day care center for young children: Currently there is no day care center.

File Description	Documents
Annual gender sensitization action plan	http://kgrdcp.com/gender-sensitivity/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://kgrdcp.com/wp-content/uploads/2021/12/Facility-for-Gender-Equity-and-Sensitization.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institute encourages environment friendly practices as follow

Solid waste management: To reduce waste at institute, students and staff are educated on proper waste management practices through lectures, advertisement on notice boards, displaying slogan boards in the campus. Waste is collected on a daily basis from various sources and is separated as dry and wet waste. Color coded dustbins are used for different types of wastes. Daily garbage is collected by housekeeping personnel and handed over to authorised personnel of Tiware Grampanchayat for further processing. All waste water lines from toilets; bathrooms etc. are connected with Municipal drainage mains. Waste material like plastic, papers etc. are collected and sold out to scrap vendor from time to time. Manure is used for the purpose of herbal garden as well or for planted tree. Liquid waste management: The waste chemicals mixed water from laboratory passes through concealed pipe line in to soak pit & recycled water is used for the watering trees or non-potable usage. Liquids are diluted by getting mixed with the washroom and toilet liquid wastes in to the common drainage.

E-waste management The E-waste collected is stored in store room and disposed every year accordingly. Empty toners, cartridges, outdated computers and electronic items are sold as scrap to ensure their safe recycling. Old monitors and CPUs are repaired by our technician and reused.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://kgrdcp.com/waste-management/
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students at KGRDCP & RI, Karjat are participating in community development programmes actively. The students participate in various activities like organizing blood donation camps, and conducting health check up programmes and so on. Through extension activities college promotes and imbibes students with social justice and responsibility. The following programs are conducted by the college as part of extension activity: KGRDCP & RI, Karjat Started KG Sanjeevani under this club Creating Awareness Programmes like AIDS Awareness Day programme, Awareness Project on 'Dengue fever' Poster presentation & a Rally on 1st December every year. Students participate actively in creating awareness on Organ Donation in Collaboration With different societies. Students participate actively in Swachh Bharat Programmes, Plantation program, Clean and Green program, creating awareness about

environment are taken up.

The college faculties along with the students have been visiting the local slums, orphanage homes and the blind home KGRDCP & RI, Karjat adopted Tiwara village which is appreciated by the local bodies. The institution has taken the initiative to make the society aware about social and health problems like female feticide, dowry system, environment protection, consumer protection awareness, HIV awareness, anti tobacco and cleanliness awareness etc. The college organizes the development programs at community places (e.g. villages) as per the need of the village.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To facilitate sensitization of students and employees, the institute celebrates Independence day, republic day, seminar and engage with students with courses on ethics. During Universal Human Values sessions few modules cover national integration, rights and responsibilities of citizens. Students were given assignments in the form discussion, writing work etc during universal human values sessions

Every citizen must know and abide by the constitutional obligations on values, rights, duties and responsibilities of their citizenship for the same The Indian constitution designed with proper care keeping all dimensions of the democracy. Nations are built by its own citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Academic year 2020-2021 have totally passed under covid-19 lockdown. In spite of having several restrictions KGRDCP and RI maintained its tradition of celebration of Days. This time KGRDCP & RI celebrated all commemorative days through its official online platforms. Throughout the year Students and all the employees of KGRDCP enthusiastically participated in all the events. Among all these, Online Shivswarajya Din was celebrated by taking the initiation by the students. In this celebration Students of both B. Pharm and D. Pharm Courses have prepared motivational video and presented it online. Another students have shown their dancing skills and enjoyed the day. Online Women Empowerment Webinar was organised on the Occasion of International Women's Day. On World Polio Day, World iodine deficiency day, World Trauma Day and world thrombosis day,

Informative Videos which were prepared by faculties have been shared on Youtube platform of KGRDCP and RI to have better

insight of particular disease. World Pharmacist Day was also celebrated in online mode by conducting several online competitions. Independence Day and Republic day celebration were also energetically celebrated by partial offline and online mode. For this participating students sung patriotic songs and given their contribution in remembrance of great freedom fighters. Ganesh Chaturthi Celebration was also celebrated successfully by students by online mode.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice:

Best Practice 1. ECO KG Sanjeevani: Green Campus Initiatives.

Objectives of the Practice:

Konkan Gyanpeeth Rahul Dharkar College of Pharmacy, Karjat is a quality conscious college. Environment development by implementing educational policies for pollution free and green campus initiative. Every year, we do tree plantation and carefully look after it.

The Context:

The campus has spread over 6.15 acres. The Campus is home to number of reptiles such as garden lizards, chameleons, snakes etc. Besides being a home to natural habitat, the topography is accessible and amenable to land-use. This has provided the context for initiating eco-friendly measures for the green

campus .

Best Practice 2.

Research & Skill Development

Objectives of the Practice:

Research skill development is one of the distinctive and emerging areas of the institution. Institute inculcate a research culture among the students and faculty, enables faculty to translate theoretical knowledge into action, develops scientific thinking and acquire research skills by encouraging staff to pursue Ph.D programme and to attend innovative seminars, workshop and Faculty Development Programme, undertake minor & major research projects, to organize and participate in workshops and seminars, encourages staff and students to publish papers in leading journals.

The Context:

The students admitted to the institute are from rural as well as urban area. To bridge the gap and inculcate research ability and also to explore hidden capability of students, the institute encourages them by conducting research and review activities beyond curriculum.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Due to Pandemic situation KGRDCP&RI, Karjat couldn't conduct Offline Patient counseling activity taking into account the student's safety. But virtual Patient counseling competition was organized by KGRDCP&RI, Karjat on 30th September 2020 at 1:00pm. Guidelines regarding Competitions were provided to the students in advance. The Platform enabled for this competition was streamyard and youtube. The Participants of the competition

were evaluated by the experties from Community pharmacy Mr. G.V. Paunikar. 23 Participants from different colleges across India had participated in the competition. Ms. Reenal Jain from Udaipur, Rajasthan declared as winner by the Evaluators. The prize was distributed at KGRDCP&RI, Karjat.

PROGRAM OUTCOME: As we all know that in this pandemic everyone had to be mandatorily at home and in such situation an offline activity like Patient counseling would have been a risk for students. So considering this, KGRDCP&RI, Karjat [KG-Sanjeevani Cell] decided to organize virtual Patient counseling competition to enable students a platform to explore and verify their knowledge about diseases and their treatment which had been evaluated by the evaluators by providing prescriptions based on particular disease and had asked related questions to the participants. The response from students for this competition was good

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Since long time Konkan Gyanpith Rahul Dharkar College of Pharmacy and Research Institute, Karjat has been successfully conducting Patient Counseling. KGRDCP and RI continued patient counseling activities even during the lockdown period. Also, this activity is getting huge response from patients, pharmacists and students. That is why we aim to make students a genuine healthcare provider through the activity with a view to intensifying the Patient Counselling.

In order to further enhance patient counseling activity and establish our students as a genuine healthcare provider, we will make a sincere effort to integrate Universal human Values and Technical Knowledge in our budding Pharmacist. To achieve this goal, we are going to make the students keep track of the specific patient and his / her illness. In this, the students will follow up the treatment prescribed to the patient regularly, they will also reminds the patient about the regular conduction of Pathological findings.

Recognizing that the root cause of every disease is often

traced to mental stress, the student helps the patient with stress management and assistance from time to time in order to get the patient out of their illness successfully. This is how we will try to bring the patient counseling activity through our college and our students in the deeper society. Teachers, non-teaching staff and students of the college will be the main participants in this proposed activity. Additionally to achieve this our college will try to organised various health issues related camps in near future.