

**The fifth meeting of Parents Teacher Association Committee (PTAC)** of Konkan Gyanpeeth Rahul Dharkar college of Pharmacy & Research Institute, Karjat was held on 19<sup>th</sup> Aug 2017 at 09:30 AM in the KGCE seminar hall.

The Parent Teacher Meeting was conducted as per the following schedule:

1. Registration of parents at the registration desk at 9:00 am.
2. Distribution of feedback forms at the registration desk.
3. Commencement of parent teacher meeting by interaction of Hon. Principal, Dr. Mohan Kale
4. Meeting with the Class In-charge and faculties of the respective departments.
5. Common Interaction of HOD with Parents at respective departments.
6. Collection of feedback forms at the registration desk.
7. Vote of thanks to all parents.

The program was started with the “Saraswati Poojan”& felicitation of guests. Principal Dr.Mohan Kale welcomed all parents, students & suggested Mr. Nilesh Gorde to start the meet.

Co-ordinator welcomed all the members & requested Hon. Chairman to offer opening remark. Chairman, Dr. Mohan Kale also welcomed & thanked all the members for participating in 5<sup>th</sup> meeting of PTAC committee. Hon Chairman sir explained the aim of meeting is to involve parents in students’ education. The key objective is to bring in the closer relation, the institute and homes, where parents and teacher may co-operate, support learning, provide ideas in the education of students. The focus is more on the parents who work away from the home and who are from culturally diverse families. After opening remark by Hon. Chairman, Co-ordinator initiated the proceedings with the permission of chairman.

As always one member from parents was unanimously chosen & felicitated as parent’s representative.

The points discussed in the meeting are as follows:-

### **Item 1: Orientation Program**

With the introduction of college & Konkan Gyanpeeth Trust the orientation program started to inform about the facilities like bus, canteen, achievements, curricular & extracurricular activities of the college to the parents & students. Also the information with respect to first year theory & practical subjects, marking system, passing marks, exam pattern etc. was provided to the parents & students. On Principal’s request each faculty member introduced himself & the subjects he will be teaching.

### **Item 2: Parent Guardian Scheme**

Parent Guardian Scheme was informed to all by introducing teacher In charge for each class along with the batch wise academic coordinators. Also a chart of their names was displayed for the convenience of parents & students which is as given below.

<b>Parent Guardian Scheme :-2017-2018</b>				
Sr. No	Year	Teacher In charge	Batch	Academic coordinator
1	B.Pharm I	Mrs. Nilofar Khan	A	Mr. Sandeep Waghulde
			B	Mr. Nilesh Gorde
			C	Mrs. Vrushali Neve
2	B.Pharm II	Mrs. Rupali Yewale	A	Mrs. Nilofar Khan
			B	Mr.Pritam Juvatkar
			C	Mrs. Rupali Yewale
3	B.Pharm III	Mrs. Kirteebala Pawar	A	Mr. Pravin Naik
			B	Mrs. Kirteebala Pawar
			C	Mr. Pravin Jagtap
4	B.Pharm IV	Mr. Pravin Naik	A	Mr. Baban Thawkar
			B	Ms. Jyoti Lahane
			C	Mrs.Priyanka Kalamkar

### **Item 3: Student mentorship**

Student mentor scheme is implemented to maintain academic discipline, standard and see that all classes are engaged as per time table. They also keep record of attendance, leaves and parent applications, regular parent's feedback etc. All were informed about the mentorship in which one teacher was allotted after every 20 students as a mentor for healthy communication. Their contact details were displayed for the future purpose.

### **Item 4: About Requirements**

Parents & students were informed about the requirements the students should have during practical for their safety. Some parents suggested that college should provide these requirements instead of buying them from outside. They agreed to pay the charges for that.

### **Item 5: College Uniform**

As discussed in earlier meeting all the students were asked to wear their uniform without fail. As this was the first year of the uniform Wednesday was kept as uniform free day.

### **Item 6: Mobile**

Misuse of mobile is strictly prohibited in the college campus. The students were allowed to use the mobile only in emergency. Also students were told to keep their mobile on silent whenever they will be in lectures or practicals.

**Item 7: Canteen**

Some parents & students complained regarding quality of canteen food. Principal Dr. Mohan Kale assured them about the steps/follow up he will be taking regarding this issue.

**Item 8: Importance of student's attendance**

Coordinator explain the in the importance of student's attendance. Parents were also requested to keep in touch with the class coordinators for their wards attendance. According to University Ordinances 0.6086 relating to the attendance for learners, bonafide learner shall ordinarily be allowed to keep terms for the given semester in a program of his enrolment, only if he fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practicals, tutorials etc. wherein short and/or long excursions/field visits/study tours organized by the college and supervised by the teachers as envisaged in the syllabus shall be credited to his attendance for the total no of periods which are otherwise delivered on the material day/s.

**Item 9: Students were motivated to participate in the project exhibition held in our college**

Chairman Dr. Mohan Kale instructed all faculties to motivate the students by providing guidance to interested students to carry out research and projects for presentation at Competitions and Conferences. The guidance by the faculties in student's projects helps in improving their performance and excellence. The students are also encouraged for research paper writing under the guidance of faculty.

**Item 10: Any other item with the permission of chairman**

As there was no item, with permission of chairman meeting was concluded with the vote of thanks by Mr. Nilesh Gorde.

**Feedback by Parents:**

- Parents raised question about food quality provided in canteen
- Parents were not happy with continuous poor result in few subjects.
- Parents also praised the faculty and were happy about faculty's effort to improve their ward's future.
- Some Parents were happy with the work of class mentors.
- Some parents appreciated the number of programs organized by colleges in on academic year

**Action Taken:**

- Hon Chairman Sir called the canteen Incharge and suggested to take strict action against Canteen Maushi. Asked to provide healthy food and increase the variety of items.
- Chairman Sir asked the exam Incharge to prepare the list of subject in which students having difficulties in learning and take extra efforts to improve the results