

The fourth meeting of Parents Teacher Association Committee (PTAC) of Konkan Gyanpeeth Rahul Dharkar college of Pharmacy & Research Institute, Karjat was held on 13th Aug 2016 at 09:30 AM in the KGCE seminar hall.

The Parent Teacher Meeting was conducted as per the following schedule:

1. Registration of parents at the registration desk at 9:00 am.
2. Distribution of feedback forms at the registration desk.
3. Commencement of parent teacher meeting by interaction of Hon. Principal, Dr. Mohan Kale
4. Meeting with the Class In-charge and faculties of the respective departments.
5. Common Interaction of HOD with Parents at respective departments.
6. Collection of feedback forms at the registration desk.
7. Vote of thanks to all parents.

The program was started with the “Saraswati Poojan”& felicitation of guests. Principal Dr.Mohan Kale welcomed all parents, students & suggested Mr.Ashwin Kotamkar to start the meet.

Co-ordinator Mr. Nilesh Gorde welcomed all the members & requested Hon. Chairman to offer opening remark. Chairman, Dr. Mohan Kale also welcomed & thanked all the members for participating in 4th meeting of PTAC committee. He said every year Parent-Teacher meeting is organized with an objective to bring the institute and home together for uplifting of students as well as institute by maintaining harmonious relationship between parents and teachers. After opening remark by Hon. Chairman, Co-ordinator initiated the proceedings with the permission of chairman.

As always one member from parents was unanimously chosen & felicitated as parent’s representative.

The followings are the minutes of meetings.

Item 1: Orientation Program

Orientation program started by coordinator with the introduction of college & Konkan Gyanpeeth Trust. College facilities, achievements, curricular & extracurricular activities of the college were discussed in the orientation program. Information about first year theory & practical subjects, marking system, marks required for passing, exam pattern etc. was provided to all parents/students. Each faculty member introduced himself & informed about the subjects he will be taking for particular class.

Item 2: Parent Guardian Scheme

Teacher In charge for each class was introduced along with the batch wise academic coordinators. Also a chart of their names was displayed for the convenience of the parents & students which is as given below.

Parent Guardian Scheme :-2016-2017				
Sr. No	Year	Teacher In charge	Batch	Academic coordinator
1	B.Pharm I	Ms. Jyoti Lahane	A	Mr. Nilesh Gorde
			B	Mrs.Priyanka Kalamkar
			C	Ms. Jyoti Lahane
2	B.Pharm II	Mrs. Kirteebala Pawar	A	Mrs. Rupali Yeole
			B	Ms. Jyoti Lahane
			C	Mr. Pravin Naik
3	B.Pharm III	Mr. Pravin Naik	A	Mr. Pravin Jagtap
			B	Mrs. Kirteebala Pawar
			C	Mrs.Priyanka Kalamkar
4	B.Pharm IV	Mr. Nilesh Gorde	A	Mr. Sandeep Waghulde
			B	Mr.Pritam Juvatkar
			C	Mrs. Nilofar Khan

Item 3: Student mentorship

Parents & students were informed about the mentorship in which one teacher was allotted after every 20 students as a mentor to have healthy interaction between students & teachers. Contact details of each mentor were displayed for of students.

Item 4: Website development

As per the suggestion by a parent in earlier meeting the updated web site displayed all the latest details about the college & the trust.

Item 5: Mobile Use

Students were informed to use the mobile only in emergency.

Item 6: About Requirements

Parents & students were informed about the requirements the students should have during practical for their safety

Item 7: College Uniform

A discussion about the need of college uniform was carried out. Many parents reacted positively. Hon Chairman sir said that, uniform is an integral part of discipline in a student's life. It should be adhered to by all the students. They are expected to wear the college uniform in a proper manner with I-card as specified by the College. Late arrivals and uniform defaulters may be penalized for not following the college timings and wearing improper uniform.

Item 7: Action to be taken for defaulter students

A strict disciplinary action may be taken against any student who is found to damage college property, writing or drawing anything on the walls or furniture or library books, bursting crackers or throwing colors on one another within the premises, bullying or using any form of abusive language or violence against a fellow student or college staff.

Item 7: Student indulging in unfair (Cheating) means in examination:

If the student is found guilty in unfair means in exams or any uncalled for activity outside premises, which directly affects the reputation of college, he / she will be suspended with immediate effect.

Item 8: Any other item with the permission of chairman

As there was no item, with permission of chairman meeting was concluded with the vote of thanks by Mr. Nilesh Gorde.

Feedback by Parents:

- Some Parents were happy with the work of class mentors.
- Appreciated for immediate action updating the college website
- Parents appreciated the college facility.
- Some parents requested for hostel facility

Action Taken:

- Commitment was given by management's members to start with hostel facilities for pharmacy students as soon as possible.