

The First meeting of Parents Teacher Association Committee (PTAC) of Konkan Gyanpeeth Rahul Dharkar college of Pharmacy & Research Institute, Karjat was held on 16th Aug 2013 at 09:30 AM in the KGCE seminar hall.

The Parent Teacher Meeting was conducted as per the following schedule:

1. Registration of parents at the registration desk at 9:00 am.
2. Distribution of feedback forms at the registration desk.
3. Commencement of parent teacher meeting by interaction of Hon. Principal, Dr. Mohan Kale
4. Meeting with the Class In-charge and faculties of the respective departments.
5. Common Interaction of HOD with Parents at respective departments.
6. Collection of feedback forms at the registration desk.
7. Vote of thanks to all parents.

The program was started with the “Saraswati Poojan”& felicitation of guests. Principal Dr.Mohan Kale welcomed all parents, students & suggested Mr.Ashwin Kotamkar to start the meet.

Co-ordinator welcomed all the members & requested Hon. Chairman to offer opening remark. Chairman, Dr. Mohan Kale also welcomed & thanked all the members for participating in 1st meeting of PTAC committee. After opening remark by Hon. Chairman, Co-ordinator initiated the proceedings with the permission of chairman.

As always one member from parents was unanimously chosen & felicitated as parent’s representative.

The followings are the minutes of meetings.

Item 1: Orientation program:-

Orientation program started with the introduction of college & Konkan Gyanpeeth Trust. Facilities, achievements, curricular & extracurricular activities of the college were discussed in the orientation program. Information with respect to first year theory & practical subjects, the marking system, passing marks requirement, exam pattern etc. was discussed with all the students & parents. Finally Principal Dr. Mohan Kale requested all faculties to introduce themselves to all parents. Each faculty member introduced himself. Parents were informed about the respective faculty member of theory & practical’s of all four year classes.

Item 2: Parent Guardian Scheme

Teacher in charge for each class was introduced along with the batch wise academic coordinators.

Item 3: Interaction of every student Parents with Teachers, Under Teacher Guardian scheme

The teachers of the institution take up the responsibility of safeguarding and nurturing the newly admitted students. The teachers act as a buffer for the first year students and help them to get acclimatized to KGRDCP's environment. This scheme, guarantees additional assurance to the new comers and takes some burden off the parents and lessens their anxiety. The students are free to contact the counseling service with a wide range of worries, including personal, home and family relationships, depression, anxiety and loneliness.

Item 4: About Requirements

Parents & students were informed about the requirements for the practical, their importance etc.

Item 5: Student mentorship

Parents & students were informed about the mentorship in which one teacher was allotted after every 20 students as a mentor to have healthy interaction between students & teachers. Contact detail of each mentor was displayed & parents/students were requested to note down for future purpose.

Item 6: Importance of student's attendance

Coordinator explain the in the importance of student's attendance. Parents were also requested to keep in touch with the class coordinators for their wards attendance. According to University Ordinances 0.6086 relating to the attendance for learners, bonafide learner shall ordinarily be allowed to keep terms for the given semester in a program of his enrolment, only if he fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practicals, tutorials etc. wherein short and/or long excursions/field visits/study tours organized by the college and supervised by the teachers as envisaged in the syllabus shall be credited to his attendance for the total no of periods which are otherwise delivered on the material day/s.

Item 7: Focus on zero ATKT and its advantage

Coordinator Mr. Ashwin Kotamkar also as an Exam Incharge, concentrated on ATKT rule. A candidate failing in not more than two theory and one practical heads of semester shall be promoted to next year provided he/she has cleared all the subjects of previous year. However, if he/she fails in more than two theory and one practical heads taken together he/she will not be promoted to next year until the number of failure subject heads is two theory and one practical heads of Semester III & IV taken together or less.

Item 8: Industrial Visit arranged by department

Coordinator Mr. Ashwin Kotamkar explain the importance of Industrial visits for the students to get a hands-on feel of the industry and the working atmosphere. Internship trainings also aid in the experiential and active learning

Item 9: Any other item with the permission of chairman

As there was no item, with permission of chairman meeting was concluded with the vote of thanks by Mr. Ashwin Kotamkar.

Feedback by Parents:

- Teachers should help my ward to be more interactive in classroom.
- Parents appreciated the college facility.
- Parents also praised the faculty and were happy about faculty's effort to improve their ward's future.
- Some Parents were happy with the work of class mentors.
- University results are delayed.
- Sometimes student don't get seats in bus.

Action Taken:

- Student faculty interaction and personal attention towards each students was initiated
- Request letter for extra bus facility was forwarded to management