

M/s Savita Sanjay Joshi.

Chartered Accountants

At: Veragon Tal- Karjat - Dist. Raigad, Pin - 410 201 Tel No. 02148-22718

Date:-05.05.2015

To,
The Principal,
KGRDCP&RI, KARJAT
Karjat- Raigad

- **Sub:-Internal Audit report for the F.Y. 2014-15.**

Respected Sir,

The internal audit of your institute for the F.Y. 2014-15 has been carried out by me and my staff. The copy of Internal Audit report of your institute was also sent to you soft copy with the request to comply with the audit objection raised by the internal audit so as to avoid the mistakes and errors of the same in the statutory audit.

Now the final internal Audit report for the F.Y. 2014-15 is enclosed herewith.

General information

1. Period covered during audit:- 01.04.2014 to 31.03.2015
2. Period during which audit was conducted:- 02.05.2015 to 04.05.2016

Yours faithfully,
For M/s. Savita Sanjay Joshi

Savita
Chartered Accountant 5-5-15



CC to: - CEO & Secretary, Konkan Gyanpeeth

Part-I

Previous Audit: - 01.04.2014 to 31.03.2015

Para-1. Compliance of previous audit report

Yes

Part-II (Current Audit:-01.04.2014 to 31.03.2015)

Para-2. Scrutiny of Purchase of Goods and other items

1. It is scrutinized that sometimes the quotation is not taken while purchasing of Chemical & Glassware.
2. It is scrutinized that sometimes the purchase order is given before finalizing the order.
3. It is scrutinized that sometimes the Chemicals And Glasswares order placed orally.
4. It is scrutinized that sometimes the purchase order is given before finalizing the order.

Para-3. Payment observation made

a) Cash transaction:-

1. During audit we noted that in some of the cases cash payment were made beyond limit. Details of payments

Date	Amount Rs.	Observation
23.06.2014	25440.00	Payment made to Digital Edu for College I Card management System.
30.10.2014	10350.00	Payment made to Catlyst system for purchase of lab equipment.
12.01.2015	14400.00	Payment made to Joicy Thankachan for Annual Day expenses.

RECOMMENDATIONS - We recommended that payment should be made through cross account payee cheque so that cash transactions and retention of cash in hand will be minimized.

b) Bills are not verified by authorized officer:-

During course of audit we noted that some payment made without verified the bills by Authorized Person. Details are given below:

Date	Amount Rs.	Observation
30.06.2014	470.00	Payment made to Suhas Gupte for T.A for Ulhasnagar Trip
07.10.2014	228.00	Payment made to Omkar Traders for purchase of chemicals.

c) Voucher not prepared:-

During course of audit we noted that some vouchers are not prepared. Details are given below:

Date	Amount Rs.	Observation
10.11.2014	80.00	Payment made to kirteebala Pawar for Auto fare.
02.02.2015	52.00	Payment made to Suhas Gupte for purchase of Cleaning material.

d) Outstanding advances:-

Date	Amount Rs.	Observation
05.06.2014	2000/-	Advance given to Mr. Naresh Lad is still not adjusted till March - 2014
16.03.2015	5000/-	Advance given to Mr. Vilas Dandekar is still not adjusted till March - 2014

Part-III

Observation and Suggestions:-

1. Bank Reconciliation Statement -

On checking of bank records we noted that college has opened the bank accounts but Bank Reconciliation Statement was not prepared.

2. Cash Book Maintain Properly

We noted that Cash book was written and closed properly. As per "Financial Management Manual" under chapter — 6 "Financial Accounting" Cash book will be closed monthly and attested by in - charge (Finance)

3. Ledger Was not Maintained -

During audit we found that Ledger Book was not maintained by the unit. We recommend that ledger book should be maintained by the college."As per "Financial Management Manual" under section — 6 "Financial Accounting" sub para (iv)

General ledger, the entries from Cash Book will be posted to General Ledger as the transactions occur" It will be balanced quarterly. The ledger shall be signed by the competent authority as required.

Thanking You,

Yours Faithfully

For M/s. Savita Sanjay Joshi

Savita S-5-15
Chartered Accountant



M/s Savita Sanjay Joshi.

Chartered Accountants

At- Vengaoon Tal- Karjat - Dist. Raigad, Pin - 410 201 Tel No. 02148-22718

Date:-25.04.2016

To,
The Principal,
KGRDCP&RI, KARJAT
Karjat- Raigad

Sub:-Internal Audit report for the F.Y. 2015-16.

Respected Sir,

The internal audit of your institute for the F.Y. 2015-16 has been carried out by me and my staff. The copy of Internal Audit report of your institute was also sent to you soft copy with the request to comply with the audit objection raised by the internal audit so as to avoid the mistakes and errors of the same in the statutory audit.

Now the final internal Audit report for the F.Y. 2015-16 is enclosed herewith.

General Information

1. Period covered during audit:- 01.04.2015 to 31.03.2016
2. Period during which audit was conducted:- 21.04.2016 to 22.04.2016

Yours faithfully,
For M/s. Savita Sanjay Joshi

Sav
Chartered Accountant



CC to: - CEO & Secretary, Konkan Gyanpeeth

Part-I

Previous Audit: - 01.04.2015 to 31.03.2016

Para-1. Compliance of previous audit report

Nil

Part-II (Current Audit:-01.04.2015 to 31.03.2016)

Para-2. Scrutiny of Purchase of Goods and other items

1. It is scrutinized that sometimes the quotation is not taken while purchasing of Chemical & Glassware.
2. It is scrutinized that sometimes the purchase order is given before finalizing the order.
3. It is scrutinized that sometimes the Chemicals And Glasswares order placed orally.
4. It is scrutinized that sometimes the purchase order is given before finalizing the order.

Para-3. Payment observation made

a) Cash transaction:-

1. During audit we noted that in some of the cases cash payment were made beyond limit. Details of payments

Date	Amount Rs.	Observation
16.11.2015	14545.00	Payment made college vehicle servicing charges.

RECOMMENDATIONS - We recommended that payment should be made through cross account payee cheque so that cash transactions and retention of cash in hand will be minimized.

b) Bills are not verified by authorized officer:-

During course of audit we noted that some payment made without verified the bills by Authorized Person. Details are given below:

Date	Amount Rs.	Observation
17.06.2015	39.00	Payment made to Nishikant Modhale for Speed Post
01.09.2015	180.00	Payment made to Suhas Gupte for purchase of Electric material.

c) Voucher not prepared:-

During course of audit we noted that some vouchers are not prepared. Details are given below:

Date	Amount Rs.	Observation
30.11.2015	60.00	Payment made to Mr. Naresh Lad for Speed Post
06.01.2016	85.00	Payment made to Suhas Gupte for purchase of Printing & stationery material.

Part-III

Observation and Suggestions:-

1. Bank Reconciliation Statement -

On checking of bank records we noted that college has opened the bank accounts but Bank Reconciliation Statement was not prepared.

2. Cash Book Maintain Properly

We noted that Cash book was written and closed properly. As per "Financial Management Manual" under chapter — 6 "Financial Accounting" Cash book will be closed monthly and attested by in - charge (Finance)

3. Ledger Was not Maintained -

During audit we found that Ledger Book was not maintained by the unit. We recommend that ledger book should! be maintained by the college."As per "Financial Management Manual" under section — 6 "Financial Accounting" sub para (iv)

General ledger, the entries from Cash Book will be posted to General Ledger as the transactions occur" It will be balanced quarterly. The ledger shall be signed by the competent authority as required.

Thanking You,

Yours Faithfully
For M/s. Savita Sanjay Joshi

Savita Sanjay Joshi
Chartered Accountant



M/s Savita Sanjay Joshi.
Chartered Accountants

At- Vengaoon Tal- Karjat - Dist.Raigad, Pin - 410 201 Tel No.02148-22718

Date:-05.05.2017

To,
The Principal,
KGRDCP&RI, KARJAT
Karjat- Raigad

Sub:-Internal Audit report for the F.Y. 2016-17.

Respected Sir,

The internal audit of your institute for the F.Y. 2016-17 has been carried out by me and my staff. The copy of Internal Audit report of your institute was also sent to you soft copy with the request to comply with the audit objection raised by the internal audit so as to avoid the mistakes and errors of the same in the statutory audit.

- Now the final internal Audit report for the F.Y. 2016-17 is enclosed herewith.

General information

1. Period covered during audit:- 01.04.2016 to 31.03.2017
2. Period during which audit was conducted:- 02.05.2016 to 04.05.2017

Yours faithfully,
For M/s. Savita Sanjay Joshi

Savita
Chartered Accountant 5-5-17



CC to: - CEO & Secretary, Konkan Gyanpeeth

Part-I

Previous Audit: - 01.04.2016 to 31.03.2017

Para-1. Compliance of previous audit report

Nil

Part-II (Current Audit:-01.04.2016 to 31.03.2017)

Para-2. Scrutiny of Purchase of Goods and other items

1. It is scrutinized that sometimes the quotation is not taken while purchasing of Chemical & Glassware.
2. It is scrutinized that sometimes the purchase order is given before finalizing the order.
3. It is scrutinized that sometimes the Chemicals And Glasswares order placed orally.
4. It is scrutinized that sometimes the purchase order is given before finalizing the order.

Para-3. Payment observation made

a) Cash transaction:-

1. During audit we noted that in some of the cases cash payment were made beyond limit. Details of payments

Date	Amount Rs.	Observation
13.07.2016	10300.00	Payment made for instrument repairing charges.
24.01.2017	8970.00	Payment made to Suhas Gupte for purchase of furniture material

RECOMMENDATIONS - We recommended that payment should be made through cross account payee cheque so that cash transactions and retention of cash in hand will be minimized.

b) Bills are not verified by authorized officer:-

During course of audit we noted that some payment made without verified the bills by Authorized Person. Details are given below:

Date	Amount Rs.	Observation
04.07.2016	57.00	Payment made to Nishikant Modhale for speed post
01.09.2016	54.00	Payment made Xerox charges.

c) Voucher not prepared:-

During course of audit we noted that some vouchers are not prepared. Details are given below:

Date	Amount Rs.	Observation
24.10.2016	59.00	Payment made for purchase of housekeeping material.
29.12.2016	360.00	Payment made to Suhas Gupte for purchase of Lab practical material

d) Outstanding advances:-

Date	Amount Rs.	Observation
20.12.2016	2500/-	Advance given to Mr. Jagdish deshमुख is still not adjusted till March - 2014

Part-III

Observation and Suggestions:-

1. Bank Reconciliation Statement -

On checking of bank records we noted that college has opened the bank accounts but Bank Reconciliation Statement was not prepared.

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Savita
Chartered Accountant



M/s Savita Sanjay Joshi.

Chartered Accountants

At- Vengaoon Tal- Karjat - Dist. Raigad, Pin - 410 201 Tel No.02148-22718

Date:-07.05.2018

To,
The Principal,
KGRDCP&RI, KARJAT
Karjat- Raigad

Sub:-Internal Audit report for the F.Y. 2017-18.

Respected Sir,

The internal audit of your institute for the F.Y. 2017-18 has been carried out by me and my staff. The copy of Internal Audit report of your institute was also sent to you soft copy with the request to comply with the audit objection raised by the internal audit so as to avoid the mistakes and errors of the same in the statutory audit.

Now the final internal Audit report for the F.Y. 2017-18 is enclosed herewith.

General information

1. Period covered during audit:- 01.04.2017 to 31.03.2018
2. Period during which audit was conducted:- 25.04.2018 to 28.04.2018

Yours faithfully,
For M/s. Savita Sanjay Joshi

Savita
Chartered Accountant 7-5-18



CC to: - CEO & Secretary, Konkan Gyanpeeth

Part-I

Previous Audit: - 01.04.2017 to 31.03.2018

Para-1. Compliance of previous audit report

Yes

Part-II (Current Audit:-01.04.2017 to 31.03.2018)

Para-2. Scrutiny of Purchase of Goods

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Para-3. Payment observation made

a) Cash transaction:-

1. During audit we noted that in some of the cases cash payment were made beyond limit. Details of payments

Date	Amount Rs.	Observation
13.04.2017	18741/-	Payment made to M/s Simran Motors for servicing and maintenance.
27.11.2017	14750/-	Payment made to Maruti Furniture for purchase of Cupboard.

RECOMMENDATIONS - We recommended that payment should be made through cross account payee cheque so that cash transactions and retention of cash in hand will be minimized.

b) Bills are not verified by authorized officer:-

During course of audit we noted that some payment made without verified the bills by Authorized Person. Details are given below:

Date	Amount Rs.	Observation
08.07.2017	3610/-	Payment made to Dandekar Electronics for repairing charges
27.10.2017	2080/-	Payment made to Varad Medical for purchase of First Aid Box.

c) Voucher not prepared:-

During course of audit we noted that some vouchers are not prepared. Details are given below:

Date	Amount Rs.	Observation
08.09.2017	1750/-	Payment made to Nishikant Modhale for telephone bill.
27.01.2018	2222/-	Payment made to Digambar & Co. for college news paper bill.

d) Outstanding advances:-

Date	Amount Rs.	Observation
13.04.2017	18741/-	Payment made to M/s Simran Motors for servicing and maintenance.
27.11.2017	14750/-	Payment made to Maruti Furniture for purchase of Cupboard.

Part-III

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Sav
7-5-18
Chartered Accountant



Part-III

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Thanking You,

Yours Faithfully
For M/s. Savita Sanjay Joshi

Sav.
7-5-18
Chartered Accountant





**KONKAN GYANPEETH
RAHUL DHARKAR COLLEGE OF PHARMACY AND
RESEARCH INSTITUTE, KARJAT**

Vengaoon Road, Dahivali, Karjat, Dist. Raigad-410 201(Maharashtra) India (Approved by AICTE & P.C.I. (New Delhi), D.T.E. (Govt. of Maharashtra) and Affiliated to Mumbai University)

Phone: 220315, 220312,220228

Fax (02148)220303

E-mail: p.kgrdcp@gmail.com

website: www.kgrdcp.com

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Konkan Gyanpeeth Rahul Dharkar College of Pharmacy & Research Institute, Karjat had incurred expenditure on maintenance of physical facilities and academic support facilities.

As per following details.

Year	Amount (INR in Lakhs)
2013-14	39.05
2014-15	43.49
2015-16	44.13
2016-17	45.44
2017-18	27.74
Total	199.85

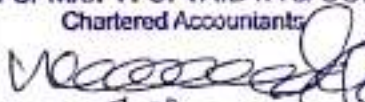
Total expenditure on maintenance of physical facilities and academic support facilities during last Five year (2013-14 to 2017-18) is Rs. 199.85 Lakhs

Certified Auditor
For M/s. V. S. VAIDYA & CO.
Chartered Accountants




Principal

PRINCIPAL
Konkan Gyanpeeth
Rahul Dharkar College of Pharmacy
And Research Institute, Karjat


5/8/19 Partner



KONKAN GYANPEETH
RAHUL DHARKAR COLLEGE OF PHARMACY AND
RESEARCH INSTITUTE, KARJAT

Vengaoon Road, Dahivali, Karjat, Dist. Raigad-410 201(Maharashtra) India (Approved by AICTE & P.C.I. (New Delhi), D.T.E. (Govt. of Maharashtra) and Affiliated to Mumbai University)
Phone: 220315, 220312, 220228 Fax (02148)220303
E-mail: p.kgrdcp@gmail.com website: www.kgrdcp.com

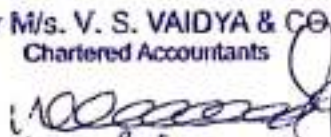
TO WHOM SO EVER IT MAY CONCERN

This is to certify that Konkan Gyanpeeth Rahul Dharkar College of Pharmacy & Research Institute, Karjat had incurred expenditure for the purchase of books and journals including e-journals.

Year	Amount (INR in Lakhs)
2013-14	1.40
2014-15	1.81
2015-16	3.21
2016-17	1.31
2017-18	4.03
Total	11.77

Total expenditure for the purchase of books and journals including e-journals during last Five year (2013-14 to 2017-18) is Rs. 11.77 Lakhs

Certified Auditor
For M/s. V. S. VAIDYA & CO.
Chartered Accountants


Partner





Principal

PRINCIPAL
Konkan Gyanpeeth
Rahul Dharkar College of Pharmacy
And Research Institute, Karjat